TENTATIVE NOTES - GSA Executive Meeting Agenda, November 3, 2014
Attendance: Brian, Elizabeth, Thom, Alecia, Paul, Leigh Ann, Tonya, Adam

1) **Review minutes from 10/22** Revise minutes to clarify the awards for the 3MT. Change next meeting to the 3rd, not 4th. Approved pending changes.

2) **Review updated Budget**
   - Beginning Budget Balance: $11,541.36 ($10,000 2014-15, $1,541.36 carried over)
   - Travel funds available for Fall 2014: $916.20 (includes the $500 for 3MT New Orleans & up-to-date travel grants approved by GSA) Spring 2014: $3,000.00

   Award GSA had available/allocated into the budget: $950.00
   Awards that GSA has approved for Fall 2014: -$400.00
   3MT 1st Place: $200.00
   3MT 2nd Place: $100.00
   3MT People’s Choice Award $100.00
   Award funds still available/allocated into the budget: Total $450.00

   For the Research Symposium?
   - Best Overall Research: $150.00
   - NC Research Recognition: $100.00
   - Science/Math Discipline Award: $50.00
   - History Discipline Award: $50.00
   - Education Discipline Award: $50.00
   - English/Humanities Discipline Award: $50.00

   Funds available/allocated to Research Symposium in the Spring: Total $1565.00
   - Water bottles for presenters (Aramark): $65.00
   - Symposium Reception (Aramark): $1,500.00
   - Events/Other funds available to GSA: Total $2,218.48
   - GSA Budget: Total $8,149.68 (Spent $3,391.68 )

3) **Review travel grant applications**
   - Rubric: We are putting this on hold since Tonya and Alecia are now pre-viewing the documents according to the requirements on the application before our meetings. If they feel one would be helpful, we will draft one before Spring 2015.
   - Document updates: Travel Grant Application updated online. We need to change the GPA requirement from Average to Cumulative. Elizabeth will notify the campus of the update in her next email out to everyone.
   - Applications: We have one recommendation for Abigail G. (Moved, 2nd, Approved for $500 travel grant). We also have one that we tabled due to an inaccessible document. We will follow up via email once the original application is available and can be joined to the new information for complete assessment.
4) **Website**

- Update meeting minutes- Leigh Ann is contacting Jan to see what minutes need to be updated.
- Update representative list- Find out who all these folks are, and that they are listed.
- Update executive committee- Make sure Alecia has been added, and all names/titles are correct.

5) **Alumni Speaker Series** Thom met with Mimi Fenton and they have lots of balls rolling, and contacts we are waiting to hear back from. We MAY have one speaker this semester, but more likely we will wait and have 3 or 4 speakers in the spring.

6) **Expectations for Exec Members and Representatives**

7) **Library Survey** The library had about 150 responses. Elizabeth will be working with Tim Carstens to award the gift cards, and the survey is closing tomorrow.

8) **Constitution** Elizabeth highlighted points of interest for us to address in the future such as: GPA checkups for entering Exec. Officers (article 7), elections, duties, etc. (article 8), and attendance policy, voting by ballot, and the addition of a President-elect position. Lots of discussion around these topics to be continued.

9) **Strategic Plan** Brian and Leigh Ann updated the Strategic Plan with their ideas and Elizabeth added her thoughts to the new document with track changes. Lots of discussion about how often we should update this document, the changes needed, approval of the changes, and partners to collaborate with on certain goals.

10) **Nov. 12 full Meeting Agenda Suggestions**

- Nominations for Vice-President Elect to take over the Presidency next year
- Please submit any additional agenda items to Elizabeth

11) **Dec. 3 meeting with Provost**

- Need to have a clear plan for the big meeting. She expects excellence and we should be prepared to WOW her.
- Send ideas to Elizabeth

12) **Tuition and Fees Committee** Alecia reported surveys have been sent out via email. Please respond and encourage other students to respond also. There has not been much of a response, and we need to have our voices heard!

13) **Next Meeting is Wed. Nov. 12 at 4 pm in the UC.**