Faculty Senate Routing Form
(action/proposal attached)

I. Item Title: CRC Resolution, Section 4.11 Status Appointments
   a) Brief Description: See attached
   b) Initiated by: Collegial Review Committee

II. Faculty Senate Action: XX approved □ not approved □ other date: __________

   Vote: X Voice Vote, Unanimous Voice Vote, Majority In Favor
        □ Electronic Clicker: Ayes Nays Abstentions

   FS Secretary signature: Rebecca Hashi date 2-2-2012

III. Provost: □ for information □ Recognition of Receipt
       □ for action.................... □ approved □ not approved

   Comments:___________________________________________________________

   Person responsible for Implementation: Mark Lord, Associate Provost
   Provost signature: Beth Kempf date 3-2-12

IV. Chancellor: □ for information □ Recognition of Receipt
               □ for action............. □ approved □ not approved

   Comments:___________________________________________________________

   Chancellor signature: David Beller date 4-4-12

Once finalized copies will be returned to the Provost Office’s representative who will scan and distribute electronically to:
   Chancellor
   Provost
   Chair of Faculty Senate
   Secretary of the Faculty Senate
   Associate Vice Chancellor for Academic Affairs (for catalog and handbook)
   Associate Dean of Graduate School (for catalog)
   Others (i.e. person responsible for implementation)
CRC RESOLUTION: FACULTY HANDBOOK SECTION 4.11

The Collegial Review Council recommends the following alterations to the Faculty Handbook, section 4.11 (Status Appointments), to clarify current practices and expectations in the collegial review process. **Bold underlined items are additions.**

4.11 B. 2. Process

Candidates for Emeritus status prepare a cover letter explaining why s/he deserves Emeritus status, an updated CV, and the Emeritus Faculty Approval Form, **AA-13, the Transmittal Form for Recommendation of Emeritus Faculty,** available from the Provost’s office. The calendar and process from this point on mimics the process for granting tenure.

Candidates desiring Emeritus professor status submit their CV and cover letter, along with the **AA-13** to the Department Collegial Review Committee. The Department Collegial Review committee then forwards a recommendation to the Department Head, who makes a recommendation to the College Collegial Review Committee. The College Collegial Review Committee recommendation is then forwarded to the Dean, who makes a recommendation to the **University** Collegial Review Committee. Their recommendation is then forwarded to the Provost, who forwards a recommendation to the Chancellor. The Board of Trustees makes the final decision.