Faculty Senate Routing Form
(action/proposal attached)

I. Item Title: Graduate School – Policy Non-Degree Admission

a) Brief Description: See Attached

b) Initiated by: APRC

II. Faculty Senate Action: X approved □ not approved □ other date: 2-22-12

Vote: X Voice Vote, Unanimous Voice Vote, Majority In Favor
□ Electronic Clicker: Ayes Nays Abstentions

FS Secretary signature: Rebecca Lasher date 3-12-2012

III. Provost: □ for information □ Recognition of Receipt
□ for action.................✓ approved □ not approved

Comments: ________________________________

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Person responsible for Implementation: Council of Deans

Provost signature: Beth Sprem Loquist 5-4-12

IV. Chancellor: □ for information □ Recognition of Receipt
□ for action..........□ approved □ not approved

Comments: ________________________________

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Chancellor signature Daniel B. Boleh date 6. May 2012

Once finalized copies will be returned to the Provost Office's representative who will scan and distribute electronically to:
Chancellor
Provost
Chair of Faculty Senate
Secretary of the Faculty Senate
Associate Vice Chancellor for Academic Affairs (for catalog and handbook)
Associate Dean of Graduate School (for catalog)
Others (i.e. person responsible for implementation)
Background

The APRC unanimously approved the following policy proposed by the Graduate Council. The policy limits the number of credit hours that may be applied from non-degree study towards a graduate degree.

Non-Degree Admission

Non-degree Admission. Applicants may apply to the Graduate School for admission as a non-degree graduate student. Applications for non-degree admission must include a transcript (official or unofficial) from a regionally accredited institution showing conferral of a baccalaureate-level degree. Please note that non-degree seeking students are not admitted to any degree program, are not eligible for financial assistance, and are not assigned to advisors.

Some programs allow non-degree students to take one or more graduate courses for self-improvement or exploration of graduate degree program offerings. However, a program may restrict enrollment into classes to degree-seeking students within its program. Check with the program director or academic department head to determine if the program allows non-degree students to be enrolled in a specific class.

Non-degree graduate students who wish to be considered for admission into a graduate degree program may do so by following the instructions noted above in the Program Change section. Students should be aware that work completed in a non-degree status does not necessarily apply toward a degree, nor does being allowed to take courses imply acceptance into a degree program. If a student has taken courses in non-degree status and later is formally admitted as a degree candidate, the program may accept up to 9 non-degree credit hours. Admission as a non-degree graduate student does not guarantee admission into a graduate degree program.

Non-degree Certificate Programs are exempt from this policy.