Each club sport must have a club advisor who is a full-time faculty or staff member of Western Carolina University. Members of a club sport select their advisor. While the advisor provides guidance and assistance to the club, the members are responsible for decisions regarding the governance of the club.

Advisors are expected to be involved in the club planning process and in club activities. The advisor should be aware of all business regarding the club and their monetary budget, and should be available to guide and assist the club in making certain decisions. The members of the club are responsible for contacting the advisor when it is deemed appropriate.

I understand that this position holds a high level of responsibility and I agree to the following responsibilities:

1. Restricting my contributions to advising and not having active involvement in club management. A club sport is first and foremost a student organization and as such, the club members and its executive officers must serve as the liaison between the club and the Club Sport Program, not the Advisor.
2. Completing Campus Security Authority Training, which also covers Clery Act Compliance.
3. Serving as a resource, utilizing campus and community contact.
4. Teaching members goal setting, team building, problem solving, creative thinking, etc.
5. Keeping informed about club activities.
6. Attending club meetings/practices/events when deemed appropriate.
7. Inform myself and educate officers of University and Club Sport policies.
8. Providing guidance regarding club purchasing and competition scheduling.
9. I acknowledge that I have read the position description and its responsibilities as provided to all club sport officers. Furthermore, I agree to help ensure that the club abides by all Campus Recreation and Wellness Department, Western Carolina University policies and State/Federal Laws.

Advisor Signature ___________________________ Date __________

Club President Signature ___________________________ Date __________