

CM 483 Applied and Engaged Internship in Construction  
Summer/Fall/Spring

Course Description: A work experience of 400 hours in the construction industry as approved in advance by the Instructor of Record. 2 credits.

CM Main Office: Belk 211; Tel 828-227-2201; Fax 828-227-7138;  
For questions, contact the instructor of record for the section you have registered

Objectives: Upon completion of this course students will be able to:

Experience real life work in the construction industry.

Prepare a report of the student's experience.

Prerequisites by Topic: Construction Management major and permission of the Instructor.

General Information:

- Internships may be either paid or unpaid, determination being made by the employer and must be in a management related support position to obtain credit.
- The Internship may be taken in any one of the three semesters of Summer/Fall/Spring.
- The internship must be with a company closely related to the construction industry. The CM Instructor can be consulted in advance to make sure it will be counted as a legitimate internship.
- The internship must be a least 400 hours of experience.
- Employment must be in a supervised, full-time (e.g., 40 hrs./week) position.
- The internship will be graded based upon receipt of a formal evaluation from the company and a 2000-word internship work report submitted by the student. This report should include details of work experience, what was learned, and how this will affect your decisions in the future. The evaluation and work report are due at least one-week before the end of the internship semester.
- The student should contact the Instructor prior to the internship and discuss details of the position so that the Instructor can ensure it is a suitable management support position in the industry. Please provide the company name and location as well to the Instructor. You must check your catamount email while on the Internship to keep in contact with the Instructor.
- Upon start of the internship, the student must either provide copies of the evaluation form attached to be completed by the company. If the company has an internal comprehensive evaluation tool, this may submitted instead of the attached form.
- Registration and fees for a 2 credit hour course are the student's responsibility. The student should handle this before leaving the campus for the internship assignment.

Grading Scale: S/U

Grading Distribution:	400 hours experience verified by employer evaluation	50%
	Completion of reports of work experience	50%



**Relations with Others**

- Exceptionally well accepted
- Works well with others
- Gets along satisfactorily
- Has difficulty working with others
- Works very poorly with others

**Judgement**

- Exceptionally mature
- Above average in making decisions
- Usually makes the right decision
- Often uses poor judgement
- Consistently uses bad/immature judgement

**Ability to Learn**

- Learns very quickly and immediately uses knowledge
- Learns rapidly
- Average in learning
- Rather slow to learn
- Very slow to learn

**Quality of Work Product**

- Excellent
- Very Good
- Average
- Below Average
- Very Poor

**Attitude Regarding Work**

- Outstanding enthusiasm
- Very interested and industrious
- Average in diligence and interest
- Somewhat indifferent
- Poor attitude and did not care

**Dependability**

- Completely dependable
- Above average in dependability
- Usually dependable
- Sometimes neglectful or careless
- Unreliable

**Training**

- Shop Drawings/Submittals
- Transmittals
- Buyout
- Plans/Specifications
- Estimating/Quantity Takeoff
- Field Duties: \_\_\_\_\_

**Attendance**

- Regular
- Irregular

**Punctuality**

- Regular
- Irregular

**Recommended Grade:**     **A**                       **B**                       **C**                       **D**                       **F**

**This report has been discussed with student (not required)**     **yes**                       **no**

If you could place a value on what this intern has added to your company during their internship, what would you estimate? Examples: replacement of a full-time employee and dollar value, saved the company money by using a new tool, helped the company obtain more work and dollar value, made a function more productive saving the company money, or any other value.

**Supervisor Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

Fax or Mail this completed evaluation form to:  
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(828) 227-2201 main office (828) 227-7138 fax