Member Present: Bricker, Butcher, Carpenter, Carter, Corbin, Coulter, Dougherty, Freeman, Grube, Habel, Knotts, Rogers, Schade, Schallock, Smith, Stewart, Tapley, Williford

The meeting was called to order at 4:00 p.m.

I. Dean Michael Dougherty

Dale Carpenter welcomed everyone and introduced Dean Michael Dougherty who gave the following highlights from the Deans Council meeting in Chapel Hill.

- Teacher Cadet Program – Western has 10 HS students in the program
- Legislature has given money for joint initiative to begin January 1, 2006 between UNC system and community college system to work with advising.
- Lateral entry program – WCU was the first university to pilot NCTEACH on-line.
- There is a push for community colleges to give four year degrees.

Dean Dougherty also expressed the need for us to do a more effective job of getting students licensed. We have a number of Teacher Education graduates eligible for license but do not apply for licenses. WCU has a smaller percentage of students eligible for license that get their license than our sister institutions. We’re working on having a more centralized system that will make the process easier.

II. Minutes

The minutes of the November 1, 2005 meeting were approved.

III. Guest Allen Lomax, Director of Advising and Student Success

Allen spoke to the Council about the Early Alert System which was launched earlier this fall. The Early Alert System is an on-line process for faculty and staff to make referrals to the advising center for students they are concerned about academically and is a way to form a support network and provide early intervention. Go to the Advising Center website, complete the form giving the student’s name and reason for referral. The referral then goes to the assigned advisor, student’s major advisor, and student’s RD (Orientation Counselor if first year student). Faculty should get a reply that the referral was received but won’t get feedback of what was discussed in the session. None of the case notes go into a student’s permanent record. There were 108 referrals fall semester. Some issues included students not attending classes, not turning in work, and having poor exam and test scores.

IV. Admissions

Barbara Schade presented 21 undergraduate, 53 NCTEACH, and 6 Licensure Only applications for the Council’s consideration and approval. The Council voted to accept the undergraduates without conditions into the program and all others were accepted conditionally until they have completed all admission requirements. The NC TEACH and Licensure Only applications were approved.
V. Curriculum Items

Dale introduced the following curriculum items and all were approved.

New Courses
1. ELMG519 Mathematics Methods
2. ELMG516 Science Methods
3. ELMG517 Social Studies Methods
4. EDMG588
5. EDMG510 Middle School Curriculum and Instruction
6. SPED503

Program Change
1. SPED Emphasis in Gifted
2. MAT-Middle Grades Concentration

VI. Information

Dale explained that a version of the following instruments is in the SUTEP Handbook but TE staff can use the new ones that were distributed to the council. The instruments for evaluation include Integration of Leadership in the WCU TE Program, Autobiography: An Initial Reflection on Diversity and on Experiences, WCU Candidate Performance Appraisal System Exit Criteria, Directions for the Teacher Work Sample, and the Interview Evaluation for Admission to Teacher Education.

VII. New Business

Dale introduced and welcomed Gibbs Knotts, Associate Dean in the Graduate School, a new member to the council.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Barbara Schade
Barbara L. Schade, PEC Secretary