Directors of the CEAP  
Western Carolina University  
October 13, 2006—1:00—3:00 p.m.  
Killian 104

Present: Jackie Smith, Kim Elliott, Barbara Bell, Renee Corbin, Dale Carpenter, Ruth McCreary, Janice Holt

Absent: Ken Hunt, Elaine Franklin, Ken Prohn

Minutes from the September meeting were approved.

Assessment: Renee Corbin discussed the Undergraduate Assessment System and provided a handout depicting how the assessment fits the conceptual framework. She also shared the assessment diagram of graduate education programs in the college. Directors are to send Renee additional suggestions if they think of things that should be added.

Accreditation: Dale Carpenter discussed responsibilities of directors and their centers for accreditation. Directors should begin considering their roles in the accreditation process. Directors 1) Take part in professional education interviews, 2) Support curriculum matters, and 3) Partner with all stakeholders. Directors were urged to carefully document what they are doing—through the directors’ reports.

The IHE Report demonstrates on-going work with public schools in the School Services Report. How have our services impacted teachers and students? Why are we doing what we do? We need more numbers and data about the impact imbedded in some of our indicators. Look at the services in terms of the new NC Board of Education goals. Document! Explain why and what was the impact! Data collected from advisory boards can be useful. Where did program goals originate? Were services requested by public schools? Highlight activities dealing with diversity.
On November 4, 2007, there will be poster sessions for reviewers to get a snapshot of the programs, centers, and students. Displays should include something you are proud of, something that relates curriculum to the Conceptual Framework and something about the program. Including pictures would be good. Begin collecting information for these poster sessions. Directors will help to organize these.

It was suggested that we revisit the format of the directors' reports to align them with the School Services Report. Renee and Janice will work on this and report back to the group.

Update on Visiting Scholar: Ruth reported that Deollo Johnson has agreed to speak at Western Carolina University on Wednesday, November 15th. He will present two sessions on diversity, both sessions lasting about one hour and fifteen minutes long. One session will be held mid to early afternoon, while a second session will be conducted late afternoon.

Kim suggested matching session times with class times so that teachers could bring their classes.

Jackie thought it would bring out more people if they heard about this presenter from their peers. Teaching Fellow students would be willing to tape comments to be aired on TV 62 or the radio, advertising Deollo.

Issues in Rural Education Conference/Professional Development Database from DPI: Kim Elliott reported that there are 27 presentations and 20 participants registered for the conference. Directors can promote this to colleagues in the university and public schools. She provided copies of a Professional Development Contact Directory for all the school systems in NC. This very helpful information can be accessed on the DPI web site.

Discussion of a name change for the CEAP: Postponed until next meeting
Playground Classic of the Asheville Buncombe Education Coalition—
October 25-26: Directors were asked to volunteer to assist with the
preview party and/or the Playground Classic at the Blue Ridge Motion
Picture Studio in Asheville. This is a fundraiser for the coalition
which provides mentoring and tutoring for students in Asheville City
Schools and Buncombe County Schools.

Develop a System for Keeping Directors Informed—Master Calendar:
Postponed until next meeting

Sharing of Program Initiatives—All Directors: Postponed until next
meeting