

College of Education and Allied Professions Director's Meeting

The CEAP Directors met on Friday, September 4, 2009 at 1:30 p.m. in Killian 218.

Members present: Lee Nickles, Renee Corbin, Jamel Anderson-Ruff, Elaine Franklin, Jacqueline Smith

Members absent: Janice Holt

Guest: Perry Schoon, Dan Grube

Minutes from May 2009 – Will go over next meeting for approval

Dean Perry Schoon joined us:

Next month he will probably charge the Director's with some items but right now has not definitely come up with what he would like for them to concentrate on. There will definitely be an initiative about technology.

Questions for the Dean:

Evaluations – the university is implementing over time an electronic evaluation system. If it applies to directors then we will use that but for now we will be using the evaluation method that we have used in the past. It may change in the future but for this year it will stay the same.

Jacqueline Smith – question about technology – in respect to technology she is weak and she knows how the public school teacher's feel; doesn't feel that we have the opportunities. Maybe during a director's meeting we could have something on staff development.

Elaine – it's the content for professional online development she would like to have more experience and to work with it.

Perry – would like to see you with your constituents to see what they need for technology – we would like to cover them all – be more of a data gathering to find out what we need to do to help them by way of training.

Structure of the College:

Perry – A careful look at the college faculty/staff/directors/etc. education outreach & distance learning responsibilities are being given to the departments. We are preparing to develop an infrastructure where there will probably be a distance ed. hub in collaboration with the Coulter Faculty center. How do we offer course in different modalities? Once the money comes over, we will probably do some shifting around to hire a college wide distance coordinator. Based on

money will not be in place until next academic year, we may try to start the training but we will not know how things are really working until the next academic year.

New Building:

Renee- asked if we have any idea about when/if we will begin work on the new building?

Perry said that ours is next on the list but there is no planning money. It will depend on the economy – best of circumstances we are looking at two years out before we start the planning and it will start over from ground zero – we will be looking at new places to help us make plans for our building.

Diversity:

Renee – How can we facilitate more faculty/staff different cultures and races?

Perry – We are going to take a fresh look at the diversity plan – it's not just about people we want to promote diversity of through we may come up with an enhanced plan or a new one. We are going to try to bring faculty and staff together more. We want to do some team building and get to know the people that we are working with.

Director's Search:

Renee asked Dan about the director's search.

Perry: An offer has been made and verbally accepted. – She can start on October 1 and we are waiting on some paper work to go through and to get her signature on the dotted line.

Director's Reports:

Elaine – How do we report the work of the director's?

Perry – We are going to try to make the process more efficient – maybe instead of a report a meeting where we discuss what you have done – We want to look at what will benefit the college/how do we measure that/ and report it.

Elaine - we just want to make sure our work is recognized.

Perry – we will work out a plan of what is expected out of you and figure out a way to have it reported.

New College Model:

Renee – Do you have a sense of the new college model that Bardo talked about and how it will affect directors?

Perry – no; the provost sent out a message this morning to call for a town meeting to talk about the model – until we find out more information about the model its hard to say how it will affect the directors.

Teacher License:

Jamel – asked Dan renewal of teaching license; how will we proceed with this process?

Dan – The set of guidelines that our college developed and everyone in state has their own set of guidelines. The guidelines that this group set up is basically what we will use – 5 CEU then 10 CEU's as laid out in that documents – he will email that document out in case you do not have it.

Changes in Director's Position Duties – Who is doing what?

Jackie – not doing model clinical – teaching fellows and scholarships only – only works 11 months 830-330 MWF - -TR here until 6 because of teaching classes – 150 + teaching fellows in the program – across the state things are changing because of budget issues; the travel band for the university is hurting her with what is required of a teaching fellow.

Elaine – same issue; the travel band that reaches out to the community and we are being told that we are not supposed to travel. The only travel she can do is under the grant money. Other concerns: being out of this building you are not as physical; we lost the pre-college program; we hired a grant coordinator Victor; resources in our offices are being split, Sandy is having to spend time in Janice's office to fill in since Brynn left. We have a work-study student who is setting up a check-out system for all the equipment we inherited from pre-college. Elaine has been asked to help with recruitment since Kim left. She is going for a week with Western on Tour; we might get request from Community Colleges to do presentations.

(Question – Jackie; positions that fell through in OTER – there were opportunities through recruitment for resources, what happened to that money? Jamel – it was grant money that had to be approved. Jamel has asked about it twice because she uses some of that money.

Jamel – same issue – a lot of her job involved travel and it's like our hands are tied – Other changes: Jamel is not teaching any classes this semester; she has 11 interns; everything else that she did was extra projects funded from different places and she does not know what the budget situation is. Diversity committee is still going. Oct 5th at noon will be their first meeting.

Lee is teaching class this semester and still doing the school services report. A work-study student down stairs is available to help with checking out equipment with Carla and Lee when they are not there.

Renee – director of field experience will add the teacher recruitment plan as a new job function – we are going to have to address for field placement; we have several distance placements where students are having trouble getting to campus for seminar hopefully we can do something online since the travel money is not there but as a college we will have to figure this out.

Jackie – teacher education placements, where are they allowed to intern or student teach? Should they stay within our region, or are there exceptions? Renee said that it has to be a hardship case for Field Experience placements – approval has to come through Dan Grube. The student has an extra fee to find someone in their area to supervise them.

Linda Raxter has been doing the Early Field placements and Renee officially recognized her as going above and beyond the call of duty to help our teacher candidates.

Renee asked if there any events going on this fall that others need to contribute or be aware of?

Teachers Of Tomorrow – Laura Phillips October 6th (we think) {Jackie volunteered the teaching fellows to help out with registration}

Chancellor's Task Force - Are we going to do the TaskForce luncheon with superintendents this year? If so what questions will we ask the superintendents? Do we want to do the same action as before, luncheon? A suggestion was made to use another building besides Camp because the space is too cramped. Don't do it so late in the semester because of weather. Will talk to Mary about speaking with WRESA, Janice about the SUTEP budget, and discuss this more at the next meeting.

Meeting Adjourned—2:50 pm