

## **College of Education and Allied Professions Leadership Council**

The CEAP Leadership Council met on Wednesday, May 4, 2016, at 9:30 a.m. in Killian 202.

**Members present:** P. Bricker, D. Carpenter, R. Corbin, D. Grube, A. Malesky, L. Nickles, P. Robertson, M. Rompf, J. Stewart, K. Winter

**Absent:** C. Flood

**Minutes:** Motion and second to approve the minutes dated 4/20/2016 passed unanimously.

### **Announcements**

Alvin has completed the MBA program and will become an official alumni of Western Carolina University on Friday.

Jessalyn Rathbone, one of CEAP's Outstanding Prospective Teachers, is a nominee for the NC State Student Teacher of the Year. The Outstanding Prospective Teacher Ceremony will be held at 5:00 pm Friday in the UC Grand Room. Parents, families, cooperating teachers and university supervisors will be in attendance.

Chancellor Belcher will not attend graduation. This has been noted in campus communications.

HESA is hosting the oral comp portion of the program's final exams today.

The EdD program will host an expo and late luncheon on Friday at Biltmore Park.

Psychology is hosting a department retreat at NCCAT Friday, May 4, 2016 from 2-4 pm.

Students taking Brandi Crawford's research course participated in a poster session which was very well done.

### **Dean's Report**

- Departments are asked to provide names of those serving on departmental PTR committees. A training requirement for committee members has been put in place for the 16-17 evaluation cycle. Faculty serving on PTR committees should complete UNC-GA's online training module located at <http://old.northcarolina.edu/aa/tenuretraining/index.php> by June 1, 2016.
- College Annual Report – Please send bulleted items of interest for inclusion in the CEAP Annual Report to Dale by Friday, May 13, 2016.
- WCU's One Book, the 2016 student common read for incoming freshmen, has been announced: ***The Bright Continent, by Dayo Olopade.***

### **Search Committee Updates**

<b>Unit</b>	<b>Open Positions</b>	<b>Status</b>
Human Services	150711, COUN FT faculty	Verbal offer pending.
	162215, Com Coll _EdD FT faculty	AA21s submitted – 2 candidates
	1508, HR TT faculty	Verbal offer pending.
	2089, Ed Research TT faculty	Campus interviews continuing
	1594, BK TT faculty	Contract issued.

	1515, BK FT faculty, one-year renewable	Contract pending - HR final review
	140587, HESA TT faculty	Contract issued.
	T10021, PRM FT faculty (instructor)	Campus interviews – 4/27
Psychology	1522, TT faculty	Verbal offer will be extended
	1827, FT faculty (.8) to FT faculty (1.0)	Contract pending HR final review
	1500, TT faculty	Position posted – 5/3
School of Teaching and Learning	161028, SPED FT faculty from EHRA (152467)	Verbal Offer extended.
	1608, HPE TT faculty	Hiring proposal pending. (verbal offer accepted)
	1590, ELMG TT faculty (Visiting Inst/AP,16-17)	Hiring proposal pending. (verbal offer accepted)
	2230, SPA support services associate	Retires 4/29. Description pending.
	2125, SHRA administrative support associate	Leaves 6/17. Description pending.
	1526, HPE FT faculty	Leaves 5/15. Description pending.

Alvin is serving on the search committee for the Director of the Coulter Faculty Commons. The committee held its first meeting this morning.

Three candidates have interviewed on campus for the Graduate Dean position. An announcement about this search is expected in the next few weeks.

The Leadership Council acknowledged the efforts of college membership who are participating in and organizing the search process for college vacancies.

#### Curriculum Update

Kim

#### CEAP Curriculum Update – April 25, 2016

Course	Program	CEAP Com. Status	Additional Notes
EDRS 709	MSA & EdD	PASS PEC in F'16	Title Change: Assessment for the Advancement of Student Learning
(HPE SAC Changes)	BSEd Elem Ed	HOLD	Removal of some courses; Addition of others; Changes to core PUT ON HOLD (questions about additional changes remain; also, a current Elem Ed proposal is still at the level of Associate Provost)
HPE 240, 365, 375	HPE	PASS PEC in F'16	Changing prefix from PE to HPE
HPE 305	HPE	PASS PEC in F'16	Title Change: Adventure-Based Learning Prereq: Removed (Course will be opened beyond HPE majors - Elem Ed SAC, for instance. Has been taught in Germany the past couple of summers.)

SPED 484, 490, 495	Incl Ed	PASS <b>PEC in F'16</b>	Changing the titles and descriptions to state Inclusive Education (instead of special education)
<b>PEC – April 26, 2016</b>			
	Art BFA	PASS	Remove Art 367 in order to make room for ESE 483 (2-3 hours) Internship I.
PSC 301, 308, 313, 327, 353, 354, 375, 377, 378, 379, 380,		PASS	Renumbering courses.

It was noted that advisory groups can assist programs with anticipating needed changes to curriculum.

#### **Business Items**

##### *Advanced Licensure Portfolio (Comprehensive Ed MAEd and MAT)*

*Kim/Patricia*

For the past two years a revision of the Advanced Licensure Portfolio has been under review. In light of the implementation of TK20, there has been added incentive to complete this work. Patricia reviewed the changes included in the Advanced Licensure Portfolio current draft document. A copy of this document was provided to council members. Patricia welcomes feedback prior to finalizing this document for fall 2016 implementation.

##### *College Event Effectiveness Survey*

*Renee*

A survey was sent to college membership to evaluate the effectiveness of college events. The CEAP Opening meeting received the most positive response. The lowest event response received was Assessment Day; although, average scores received for all events were not significantly far apart. The Council discussed keeping the events as currently planned for next year. Data collected will be shared with program coordinators and posted on the CEAP Assessment web page.

During discussion the idea was raised to consider holding the end of the year picnic immediately following the State of the College meeting.

Renee noted that program coordinators from the School of Teaching and Learning have been very helpful in responding to information requests from UNC General Administration.

##### *Technology Update*

*Lee*

Lee displayed several of the college sub domains:

- Ceap.wcu.edu
- Psychology.wcu.edu
- Ceapassessment.wcu.edu
- Stl.wcu.edu
- Humanservices.wcu.edu
- Tracs.wcu.edu
- Suite201.wcu.edu
- HRprogram.wcu.edu

Multiple sub domains can be made for a program. Lee is the contact for establishing sub domains within CEAP. Lee expects that the college will be switched to the new web page look late summer. Branding and marketing will help with the switch over.

##### *Awards Recommendations \**

*Lee/Chena*

As an action item from the last Leadership Council meeting, Lee and Chena reviewed guidelines for college awards and provided an integrated proposal for college awards. It was proposed that there be separate service award selections, one for faculty and one for staff. It was also proposed and agreed that all awards be incorporated into one guideline document. The monetary component for research, exemplary staff, and exemplary faculty awards will be set at \$200. The Soaring High Award will remain at \$250.

#### *Honors & Awards Recap*

*All*

The Honors and Awards event was well received for the most part. It was noted that there were several recipients who were not in attendance. In a future meeting, the Council will discuss the scholarship committee structure for next year.

Dale noted that faculty and staff award presentations at the State of the College meeting were made by Lori Unruh. She did an excellent job.

#### *Incentives to Progress for Programs*

*All*

Council members were asked to consider what programs can do to incentivize academic progress when it may not be enough to say you should be proud that you now have less to do to complete the program. Can we have graduated privileges? Recognitions for progression? Can we think of incentives that add little or nothing to budget? What do other academic and non-academic organizations do? What are we doing now?

The college is working on enrollment and retention initiatives. One idea related to retention is to have an institutional web page where the college or students can publicize student accomplishments similar to the Linked-In concept. Lee will be meeting with IT and possibly Career Services about this project. The idea would be to promote these web pages, encourage badging and other completions that may be important professionally for students. It was noted that Intercultural Affairs is interested in hosting a series of presentations or workshops on diversity which may provide an opportunity to offer incentives for attendance through badging or certificates and publicity on a personal web page.

How do we recognize progress markers for programs? Admittance to teacher education could be celebrated on the institutional web page. Program admissions, completion of program related milestones i.e. first aid certification, diversity portfolio completion, and living and learning community mentorship are all items that could be included and publicized.

\* electronic handouts

#### **Task List**

- Program Advisory Group-CEAP Dinner

#### **Important Dates**

##### Leadership Council Meetings

Wednesday, May 18, 2016, 9:30 AM

Wednesday, June 15, 2016, 9:30 AM

##### Other Important Dates

Dean Carpenter adjourned the meeting at 11:30 a.m.