

## College of Education and Allied Professions

### Educational Technology Committee Meeting - MINUTES

January 14, 2005

2:00 – 3:00p

Killian 268

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#### Minutes:

1. Review of minutes from fall meeting: The committee reviewed the minutes from the fall CEAP IT Committee Meeting. Minutes were approved without changes.
2. Technology hardware update: Bob Orr and Ben Coulter shared a list of faculty replacement computers scheduled for installation in January 2005. The committee identified a need for a sub-committee to be established to examine future technology needs in the college and in the near future, prepare a prioritized list of needs upon approval of the committee. A sub-committee consisting of Bob Houghton, Bob Orr, and Ben Coulter was established to prepare a draft priority list for the committee's consideration. Bob Houghton suggested that the sub-committee focus on three areas of technology to include hardware, software and professional development.
3. CEAP WebCT support group: John LeBaron provided the committee with an update on the WebCT support group and invited members to both attend and encourage colleagues to participate. John explained that the college-level support group grew from a similar format initiated in the Educational Leadership and Foundations department. He described that the group hosts collegial informal discussions and presentations on various aspects of WebCT, focused on faculty needs, and that it was not intended as a technical workshop but instead a forum for sharing and exploring/discovering curricular aspects of online teaching and learning with WebCT as the delivery vehicle. The first CEAP WebCT support group meeting is scheduled for January 24, 10-11:30a, Hunter 186.
4. CEAP Online Transition Event: John LeBaron and Ben Coulter updated the committee on plans to host a CEAP distance learning event in early April 2005, which focuses on transitioning from traditional classroom teaching to an online environment. More details are to follow; the target date for the event is Friday, April 8 at NCCAT.
5. Streaming server discussion: Akum Jamir and William Frady provided a brief update on installation and operation of a new streaming server on campus. A committee organized by Educational Technologies was scheduled to meet on January 24 to discuss details. Once details are finalized regarding access, accounts, administration and other logistics associated with the server,

information will be disseminated to interested faculty members.

6. Visiting scholar visit – Dr. Jyrki Pulkkinen: John LeBaron gave an update on Dr. Pulkkinen's visit during the week of March 14-18, 2005. A finalized schedule of events will follow shortly and be disseminated via e-mail and online flyer. Dr. Pulkkinen will share views and experiences developing and delivering international distance learning programs.
7. Technology portfolio licensure update: Ben Coulter briefed the committee on recent developments by the NC State Board of Education to eliminate the technology portfolio requirement as a condition of initial teaching licensure in North Carolina. Ben told the group he would be attending a meeting of the UNC Teacher Education Technology Council (UNC-TETC) later in the month and would receive more information to share with the committee at that time. Ben mentioned that if the technology portfolio is eliminated as a licensure requirement, it would present a good opportunity for the CEAP to examine candidate-created exit documents and the potential to merge existing technology requirements (NCATE and DPI accreditation) into the teacher work sample.
8. Identify issues for next meeting: Ben Coulter concluded the committee meeting by stating that the committee would turn attention towards the development of a college strategic plan for technology including the appointment of a sub-committee to draft a strategic plan for consideration by the committee. Factors for consideration include: National Technology Plan from the US Department of Education; NCATE Technology Standards; UNC Technology Plan; NC DPI Technology Plan; WCU Strategic Plan and the CEAP Strategic Plan.
9. Adjourn: Meeting was adjourned at 3:00p.

Minutes submitted by Ben Coulter  
CEAP IT Committee Chair