

**College of Education and Allied Professions
Technology and Education Committee**

Minutes

October 10, 2007, 9:00 a.m., Killian 218

The meeting was convened at 9:00 am. We welcomed Anne Vail, the new Director of Client Services. The committee introduced themselves. Anne shared a bit of her role in IT – basically she is over all desktops used by faculty, staff, and students. She has only been on campus for three weeks, but her role will solidify with time.

The committee next got an update from IT Services. First, they discussed computer resources for the college – particularly the faculty/staff computer refresh. Next, the upgrades in all demo rooms in Killian and Reid to use the Extron control boxes. It was noted that faculty are very pleased with these. Lee noted that he has hidden the projector remote controls behind the DVD player so faculty will use the box. Also, Killian 104 and 339 will be done once components are ordered and the work can be scheduled.

It was noted that faculty need after-hours support in demo classrooms and e-classrooms. IT is working on this, including hiring someone to cover the after 5:00 times.

The committee then turned to new policies regarding exporting of computers. According to the draft policies, we will not be able to take WCU computers outside the country. This will have a major impact on our Jamaica programs. The suggested solution is for the college to buy computers for Jamaica, have them shipped there, and leave them stored there (or for use by our students). Akum will send Lee a copy of the draft policy to distribute. We will need to alert the college of this change. IT noted that they are able to remotely support these computers that will be based in Jamaica. Jackie Jacobs and Casey Hurly may have more insight on this issue. We need to have a meeting with Scott and our faculty in Jamaica on this issue to figure out what we can do.

The next topic was Pay For Print. There was much discussion on this topic, including faculty/staff concern over this change. Mike Stewart will be asked to come to our next committee meeting to discuss this issue.

A topic also addressed was the standardization of computer purchasing to achieve greater cost savings. While there will be a very few standard specifications for computers (perhaps 4) that will cover about 90% or more of users, other configurations for specific tasks (e.g., video editing) will also be developed. We will only be able to purchase a computer with one of the standardized specifications.

The conversion to Microsoft Vista will happen over Summer 2008.

IT has moved to the basement of Hunter Library – and the walk up help desk is in the lab on the main floor.

Lee then discussed some of our IT needs during the accreditation visit. Akum asked for a specific list of support IT needs to provide. The requests mentioned sounded possible to the IT folks present.