

**PROFESSIONAL EDUCATION COUNCIL**  
**MINUTES**  
**September 8, 2014**  
**Killian 102**

Members Present: Allen, Bauer, Blair, Bloom, Boatright, Bricker, Carpenter, Catley, Caudle, Clapp, Corbin, Cox, Engel, Flood, Jaqua, Jorissen, Kinner, Kloeppe, Lasher, Lotter, McRae, Metz, Mincey, Nickles, Owens, Rundle, Scales, Schade, Schallock, Schwab, Strahan, Tapley, Unruh, West, Wike, Winter

I. Welcome

Kim Winter congratulated everyone for being on the Council and started introductions.

II. Dean Dale Carpenter

Dale also thanked everyone for participating on the Council. He explained that the PEC is a major group for making decisions and policy recommendations for professional education.

He shared several announcements:

- 1) edTPA: the Teacher Education Program has adopted the edTPA performance appraisal system for assessing effectiveness of our teachers in the field. It is intended to be used for teacher licensure and to support state and national program accreditation.
- 2) We're close to our NCATE/CAEP accreditation and folks are involved in preparation for the visit in September 2015.
- 3) Wednesday, September 10 from 3-4 p.m. in Killian 108 Alisa Chapman from UNC General Administration will be available to answer questions involving teacher education programs. Anyone interested in teacher education is invited to attend.
- 4) Later this month motivational speaker Dave Burgess will give a presentation "Teach Like A Pirate", also his book title.
- 5) This is the last year for our Teaching Fellows program. The cohort will be graduating in May.

Kim took a few moments to further elaborate on the purpose of the PEC and the importance of members appointing a proxy if they can't attend a meeting. One-half voting members (including proxy votes) are required for quorum and one-third of the voting members are necessary for purposes of conducting routine business.

III. Approval of Minutes

The April 18, 2014 meeting minutes were approved.

IV. Update from P-12 Partners

Kim explained that we welcome updates from our partners, anything they would like to share that's going on in their world. She opened up the opportunity for announcements to others and Michael Boatright shared that they are very proud of the work their English education majors are doing and this semester they have a large group of Intern I.

Following up on what Dale announced, Kim explained that edTPA replaces Electronic Evidences 3 and 5 dealing with the teacher work sample and all programs will be completing edTPA as of spring 2015.

V. Chair's Report

A. EE2/License Exams

Some programs are considering replacing the EE2 content assignment with their content area Praxis II score. This would not do away with the EE2 and doesn't change the intent because the content assignment would still be in the courses. When Kim asked for thoughts from the group, Lori from BK program said it would give their program flexibility. Currently to meet student needs, the EE2 is incorporated in a number of the BK courses. Michael from the English Department shared that many times the selected artifact for the EE2 may have been fine for a class assignment but needed to be returned for revision because it didn't stand up to the rubric. Kathy from Math Department said her program is pleased with the project they have set up for the current EE2 assignment. Kim said there will be more discussion in the future to see how best to proceed.

B. Academic Policy Review Council (APRC) nomination

APRC needs a representative from the PEC for the current academic year. The APRC looks at academic policy issues and meets one week prior to Faculty Senate. Patricia Bricker was nominated and accepted to be our representative.

VI. Information

A. Admissions – Rachel Wike

Rachel reported that the undergraduate and graduate and/or licensure-only certification admissions data distributed with the agenda was from summer and fall admits since the last PEC meeting in April. She's working with the Registrar's Office to insure the accuracy of the data and would be happy to talk with anyone who has questions about their numbers.

B. Curriculum – Curriculog – Kim Winter

Curriculog is a management system that automates the process of curriculum approval, helping colleges and universities to approve course and program changes in a timely manner and improve communication about the curriculum across campus. Anyone with WCU username and password (like for Blackboard) will have access to the system. Kim is looking into access for our P12 partners. Kim will be able to pull up the agenda and proposals from Curriculog at a PEC meeting and record our vote. There was a training session held September 5 with more scheduled in the near future. The system will go live the first week in October.

C. Appeals - none

D. Policies and Procedures - Barb Schade

New licensure exam requirements: effective July 1, 2014 all candidates applying for their initial NC teaching license will need to pass the Praxis II in that area. Elementary education, inclusive education and special education: general curriculum will need to have passing test scores prior to applying for their license. Conflicting information has been shared from DPI for Middle Grades, Secondary, and Special Subject areas so we are waiting for further clarification. Barb will send out updates as soon as she has more information. Licensure exam requirements can be found on our Praxis II and Pearson Tests webpage <http://edlicenstests.wcu.edu> which she updates regularly.

Of special note: (1) as of September 4, 2014 the NC State Board of Education has adopted passing scores for the new Pearson tests. NC candidates who have taken the tests up to this point will be able to access their scores within a few weeks; and (2) all ETS Praxis tests are now computer delivered and offered during specific testing windows. The number of testing centers has not been increased so students may need to travel further than Asheville to take tests at a facility that still has available seating.

E. Field Experiences - Chená Flood

Kim introduced and welcomed Chená Flood, our new director of the Office of Field Experiences. Chená announced that new this year are fees attached to specific Professional Education Sequence courses to cover background checks (EDCI 201, SPED 339, PSY 323) and a small stipend for cooperating teachers (Student Teaching/Internship II). This is the first time WCU will be able to offer a stipend to cooperating teachers.

F. Assessment - none

G. Technology – none

H. edTPA – NCACTE – Lee Nickles

Many faculty and staff have gone through edTPA scoring training. Along with other duties, Dr. Pam Buskey has been hired as scoring coordinator. Lee also shared that the student organization Student North Carolina Association of Educators (SNCAE) is hosting a meeting for students on October 2 to go over edTPA.

Lee, Kim, Renee, and others from WCU will be attending the North Carolina Association of Colleges and Teacher Education (NCACTE) Conference in Raleigh on September 25 and 26.

VII. Old Business

A. EDCI 201 Common Assignment – Patricia Bricker

Undergraduate program coordinators and course instructors worked together to provide consistency in this PES course assignment. Patricia reported the new common assignment demonstrates the student's ability to be reflective and indicates their readiness to develop skills in preparation for the NC Professional Teaching Standards.

B. Diversity Portfolio – Lisa Bloom

Lisa reminded everyone that this is the first semester for the Diversity Portfolio. PES course students attend diversity dialogs and other activities on campus. They have a Facebook page and if students "Like" the page, they will be notified of upcoming activities and events.

A Diversity Dialog on Tourette' Syndrome "Tic Out Loud" will be held on September 9<sup>th</sup> in Killian 102. One of our English education majors will share her journey with the syndrome.

VIII. New Business

A. Intern I Guidelines – Kim Winter and Kathy Jaqua

Kim provided a Syllabus Template for Internship I to make sure all programs have syllabi and link information. Although program requirements for Intern I may vary, these are minimum guidelines for the establishment of course credit. Kim thanked Kathy for sharing what the Math Department has developed about what to expect of the experience and candidates in the program.

B. TaskStream fee – Lee Nickles

Lee explained that beginning this fall semester, the fee for one year TaskStream subscription is incorporated in the EDCI 201 course fee; if candidates are admitted to teacher education, get two more years. BK 250 candidates get three years of TaskStream. Refunds were given to candidates who already paid.

C. Events Announcements – Kim Winter

1. Davie Burgess presentation "Teacher Like A Pirate" September 29, 6 PM Bardo Center – open to the public; September 30 – 8-3:30 Burgess and Crisis Management Training for Beginning Teachers Program only.
2. HS Teachers of Tomorrow will be held on October 20.
3. Recruitment Event – Suite 201 is planning a fall information session for HS counselors to update them on our teacher education program offerings, admission information, WHEE Teach living/learning community and new university initiatives. Session 1 will be Monday, Nov. 17 at Biltmore Park from 1-3 p.m.; Session 2 will be Friday, November 21 at WCU from 1-3 p.m. While the intent of the event is to recruit for initial licensure programs, information on other college programs as well as our graduate programs will be provided so we can recruit students at all levels.

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

***Barbara Schade***

PEC Secretary