College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, September 4, 2013, at 9:30 a.m. in Killian 202.

**Members present:** D. Brotherton, D. Carpenter, R. Corbin, K. Corzine, M. Decatur, D. Grube, A. Malesky, L. Nickles, M. Rompf, K. Ruebel, D. Strahan, R. Wike

**Members absent:**

**Minutes:** Motion and second to approve the minutes dated 8/21/2013 passed unanimously.

**Announcements**

Dave announced that the School Relations Advisory Committee dinner will be held on September 12 at 5:30 p.m. Council members are invited to attend. Please let Dave know if you will attend by tomorrow.

Lee announced that IT is working on the roll out of CEAP’s refresh computers. This process will continue over the next few weeks. All new faculty have received computers.

Dale B. announced that Dr. Lori Caudle gave birth to a baby girl last Thursday!

Lee reminded council members that the CEAP Technology Expo will be held on Friday afternoon in Killian 102. Please encourage faculty members to attend and see the various technology resources that are available within CEAP.

**Dean’s Report**

*Student Credit Hours Report* – Dale distributed a spring 2013 student credit hours report and asked that council members report any discrepancies. A question was raised about EDCI – what name does this prefix fall under? Additional questions should be provided to Dale. He will meet with the Registrar’s Office in order to gain a better understanding of the report.

*Distribution of Employed Graduates by County* - Dale provided the Council with a graphic that shows where all CEAP graduates were working within North Carolina public education during 2010-2011. This information was provided at a recent UNC system education deans meeting. Dale will request additional information from General Administration in order to assist in answering questions raised by council members.

*CAEP Conference* – Council members were given a flyer on the upcoming CAEP conference (formerly NCATE) which is being held at UNC Greensboro, November 22. Because of proximity, this is a relatively inexpensive way to provide professional development for those who would benefit from this experience.

**Search Committees**

Dale B. reported that the PRM position is posted but has not received many applicants to date. Dale announced that Dr. Robert Crow has joined the Department of Human Services as a tenure-track, assistant professor.
**Business Items**

**Early Field Experience Survey Results**

Renee began by providing the Council with an update on response data received from the program evaluation survey taken by Intern IIs this past spring. After a further review of the data, it was identified that negative responses received about intern supervisors were from students who are supervised virtually, distance students, and those in the PE program where there may be shared supervision responsibilities.

Renee reviewed host teacher early field experience survey data from the spring semester which includes EDCI 201, SPED 339, and PSY 321. There were 119 teachers reporting. Overall survey data was positive. The lowest average response was related to arrival time and exhibiting initiative toward helping classroom students. The survey was updated in 2012 to reflect the North Carolina standards. A portion of negative responses may be attributable to students who drop the course. Mary Beth’s on-going practice includes follows up with host teachers who respond with negative remarks.

Renee also reviewed data results received from the student early field experiences survey with 248 students responding. High marks were received from students responding to “let me be actively involved in the classroom” and “being assigned to a professional teacher modeling strong classroom management skill”.

**Praxis I Statistics**

There are changes expected in Praxis testing and scoring. In order to prepare students for upcoming changes communication about the changes has been on-going with faculty. About 10% of WCU students fail all three tests; 31% do not pass the reading test. In the reading course (fall of junior year), course content should assist students in preparation for the reading examination. The cost of taking Praxis testing is a large financial burden on CEAP students; Praxis I test is $120 and Praxis II/MTEL is over $500. SPED testing costs exceed $700. Currently, coordinators are having conversations about when the appropriate time for taking tests is in relationship to student preparation for successful outcomes thereby reducing costs related to test retaking. In response to the questions: how are we communicating this information to students and what is the support system in place for students who have not passed the tests, it was recommended that program faculty begin these discussions and college-level support be provided.

**Guidelines for Independent Study**

Department heads met to develop guidelines for CEAP for independent study course offerings. The draft proposal was well received by the Council. Dale asked that the guidelines include language about faculty load and how many independent study courses a student may take throughout his/her degree program.

**Budget**

College-level funding was reviewed with council members. This includes both recurring funds for college operational expenses and non-recurring funds (those awarded annually) which include special funds purposed for faculty recruitment, distance education/teacher education and summer instruction. Dale asked that information on indirect funding and trusts be provided to council members at the next meeting.
Program Advisory Groups

Dale will be asking units for information about which programs have advisory groups. Specifically, what does the advisory group do and how is the data that is gathered used to impact what the program does. These groups are a valuable component to guiding the future plans and programs of CEAP and for providing students with access to individuals currently employed in their field of study.

CEAP Strategic Plan

Dale

Postponed to next meeting. Dale noted that this year the strategic plan will be looked at by departments and programs.

Adjunct Requests – Spring

Dale

In coordination with the Affordable Health Care Act, adjunct faculty that teach more than nine hours are entitled to health care benefits which would be chargeable to college budgets. The University is defining 1 credit hour as the equivalent of 3 contact/work hours per week. Supervision will be handled differently by taking a look at contact hours. Dale asked units to identify those adjuncts who work close to 30 hours.

* electronic handout

Important Dates

**Leadership Council Meetings**

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Interim Dean Carpenter adjourned the meeting at approximately 11:30 a.m.