

College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, September 23, 2015, at 9:30 a.m. in Killian 202.

Members present: D. Carpenter, R. Corbin, L. Nickles, A. Malesky, P. Robertson, M. Rompf, J. Stewart, K. Winter

Absent: P. Bricker, C. Flood, D. Grube

Minutes: Motion and second to approve the minutes dated 9/2/2015 passed unanimously.

Guest Speakers:

Jamie Raynor, Director of Development

David Claxton, Assistant to the Dean for Development

Jamie Raynor has recently joined WCU as the newly appointed Director of Development for CEAP and the Kimmel School. David Claxton, a faculty member in the School of Teaching and Learning, assists the Dean with development initiatives and works collaboratively with Jamie on behalf of CEAP. Jamie's roles include seeking major gifts and managing donor relations. Fact sheets about CEAP and its alumni were reviewed with and provided to council membership. All college members can assist with development and scholarship opportunities by establishing and maintaining contacts with alumni. Currently, 9% of WCU students receive scholarship support from the university. WCU's goal is to increase university-level scholarship support to 15% of the student population. Jamie is available to discuss endowing new scholarships, grant research support, and other program priorities. She holds office hours in Killian 204D on Wednesdays, 3 – 5 pm.

Announcements

CEAP's NCATE accreditation onsite visit begins Sunday, September 27. A meeting has been scheduled on Monday at 3:00 pm for faculty and staff as their schedules permit. The Dean will host a meeting to recap the visit on Tuesday at 3:30 pm in the UC Cardinal Room. Preliminary results will be presented.

The Human Resources program has received a grant which will provide funding to support and showcase its model of non-profit consultation. John Sherlock and Marie-Line Germain will expand the non-profit consultation model successfully utilized by the program to other universities. The grant award period is for one year.

Dean's Report

- Since the last Leadership Council meeting, all of the Dean's Advisory groups (faculty, staff, students) have met, including distance students via Go-To-Meeting.
- Dan, Dale, Susan Fouts, the Provost and others will travel to Jamaica for graduation in October. This trip will include meetings and touring of schools, in conjunction with the Ministry of Education, for program accreditation.
- WCU's Leadership Summit will be held next Thursday, Friday and Saturday, October 1-3. This event coincides with the WCU annual capital campaign. Participants in the Leadership Summit will be in Killian building on Friday to experience the technology resources in KL 219 and to

participate in a demonstration of online teaching by Cathy Grist and Lori Caudle, BK program faculty.

- The LEAP program is growing. There are more than 40 students enrolled in the afterschool program partnership with Jackson County. English Language Learners include Arabic and Spanish students.
- The NC state budget for 2015-2016 has been passed and signed by the Governor. The budget includes policy changes. Of note is a change in the GPA requirement to 2.7 for admission to teacher education. More information on the budget and effects on WCU will be forthcoming.
- Post NCATE, CEAP will begin to look at the standards for CAEP and how these will play into the program approval process. Stay tuned.

Search Committee Updates

WCU is in the process of rolling out People Admin 7.0. This will impact the timing for posting of positions across campus.

The Administrative Support Associate position for Human Services is being advertised. A search committee has been formed.

The search committee for the Suite 201 Academic Advisor position will begin interviews next week.

Business Items

*Graduate Program Marketing Funds **

Dale

An increase in the application fee for graduate programs was instituted to generate funds for program marketing. Funds collected are ready for distribution. Departments will set up trust funds in order to receive these support dollars.

2015 Expended Non-Recurring Allocations

Dale

A list of non-recurring expenditures, supported by year-end roll-up funds from Academic Affairs, was provided. CEAP received funding for a college-wide computer refresh, for contract fees provided to Jackson County for teacher education support and for the purchase of equipment for faculty research. Funding which was provided to Hunter Library, the Biltmore Park facility and renovations to Killian 219, among other facility improvements, also directly support the mission of CEAP.

Retention

Kim/Dale

WCU did not meet enrollment goals this year. Dale asked units to think about undergrad and graduate programs and what can be done to increase enrollment, noting that initiatives may vary by program. Increasing social media communications to students, providing enrollment opportunities for multiple semesters, supporting alumni post-graduation, and creating a community of engagement, support, and personal contact for students were discussed. Units are asked to continue this conversation.

*Campaign for Great Teachers **

Kim

Teach Now NC website is being developed at the state level which will focus on the positive things that teachers do. As this initiative moves forward, campuses will be engaged on a rotational basis. A *cartwheel challenge* in support of teachers is expected to go viral. *Get ready!*

NCATE Data

Renee

Additional questions have been received from the reviewers since the report addendum was submitted. Renee reviewed resources available which may assist in responding to additional team questions. A

faculty load report has been provided to the team review for assessing course assignment. New exhibits are available on the CEAP assessment website as well as on the h drive.

Task List

- Organizational Chart and reporting structures

Important Dates

Leadership Council Meetings

Monday, October 5, 2015, 9:30 AM

Wednesday, November 18, 2015, 9:30 AM

Wednesday, November 4, 2015, 9:30 AM

Wednesday, December 2, 2015, **10:00 AM**

Other Important Dates

NCATE Accreditation On-site Visit, various

CEAP Meeting with Provost Office, 3:30 PM, KL 102

CEAP Holiday Luncheon – 11:00 AM, KL 102

CEAP Honors and Awards, 4:30 PM, UC Grand Room

CEAP State of the College, 11:00 AM, KL 102

September 27 – 28, 2015

Monday, November 2, 2015

Tuesday, December 8, 2015

Wednesday, April 20, 2016

Friday, April 22, 2016

Dean's Advisory Council Meetings

Faculty, 8:15 AM, KL 202

Staff, 11:30 AM, KL 202

Students, 3:30 PM, KL 202

Students Go-To-Meeting, 6:00 PM

(Asheville & distance – grad & BK)

Tuesday, November 3, 2015

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Wednesday, November 4, 2015

Dean Carpenter adjourned the meeting at 12:00 pm.