

## College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, September 17, 2014, at 9:30 a.m. in Killian 202.

**Members present:** D. Brotherton, D. Carpenter, R. Corbin, K. Corzine, C. Flood, D. Grube, A. Malesky, L. Nickles, M. Rompf, J. Stewart, D. Strahan, K. Winter

**Absent:** P. Bricker

**Others present:** A. Hambling, B. Holcombe

**Minutes:** Motion and second to approve the minutes dated 9/3/2014 passed unanimously.

### Announcements

Dave announced that the Collegiate Middle Level Association (CMLA) will host a Scholastic Book Fair, September 24-30, in the Curriculum Materials Center, Hunter Library. Last year the students' share of revenue was more than \$1,100. All proceeds support the work of the CMLA.

Kim W. reminded all about the upcoming *Teach Like a Pirate* presentation by Dave Burgess, September 29, 6:00 p.m., FAPAC. Please assist in spreading the word. The event is open to the public at no charge. Groups who would like to host a table in FAPAC are welcome to do so.

Dan announced that there are several international visitors on campus. A discussion about hosting a supervision co-hort in Columbia is taking place. A co-hort from Wiengarten, Germany is on campus to continue a discussion of exchange opportunities. There are exciting possibilities on the horizon.

Kim C. announced that the Morrill scholarship is currently accepting faculty nominations along with student applications. This scholarship supports students conducting research in any aspect of education at the graduate level.

An NCATE/CAEP meeting will be held Friday in Killian 102 at 10:00 a.m.

### Guest Speakers –

**Angie Hambling, Deputy Executive Director at North Carolina Center for the Advancement of Teaching (NCCAT)**, is a former teacher and school principal. She has been at NCCAT for the past two years and is in charge of the Cullowhee campus. Angie told the Council that NCCAT is a willing partner for teacher initiatives and encourages council members to contact NCCAT to explore ideas for collaboration.

### **Brenda Holcombe, Director of University Scholarships**

Brenda oversees the administration and awarding of student scholarships at WCU. Last year the university tested the use of "ScholarCat", a customizable software program offered by Admissions Pros, which collects scholarship applications and tracks awards. This test was successful and will be rolled out to campus for the administration of most all scholarship offerings. With a renewed focus on scholarships, this initiative will provide tighter control on scholarship awards, ensure that recipients meet scholarship eligibility requirements and centralize record keeping. Currently, there are

approximately 350 endowed scholarships awarded annually. During this transition year, Brenda will work closely with colleges in order to meet both college and university priorities.

### **Dean's Report**

- More details related to this year's fundraising campaign will be forthcoming.
- The Provost Council met earlier today and discussed:
  - preparation for a 2-5% budget cut (this was a discussion item at the recent BOG meetings held on campus because of the current status of state tax revenues – subject to change)
  - continued focus on summer school initiatives and direction
  - salary increases - an announcement from the Chancellor is expected later in the week related to EPA personnel.
- The Killian Society Kick-off, held September 5, was a success. Two scholarships reached endowment level at the event. Over \$9,000 in collections and commitments were received.
- A meeting will be held today at 4:30 pm, Blue Ridge Conference Room, for anyone interested in learning more about the Honors College program and admissions.

### **Search Committees**

Human Services has an on-going search for an administrative support associate. The department has reviewed candidates and narrowed the list for interviews.

Psychology will begin re-advertising its faculty vacancy soon due to a failed search last semester.

Suite 201 is moving forward with the advisor search and expects to make an offer soon.

### **Curriculum Update**

**Kim**

CEAP's Curriculog meeting is scheduled for October 10. Kim encourages program coordinators, and faculty who have curriculum ready to go, to attend this meeting.

### **Business Items**

*Career Fair-March 17, 2015*

*Dale*

CEAP's teacher education career fair day will include a full day of activities. Currently, the employment fair will be held from 10-12, followed by a lunch for district representatives, and afternoon activities such as mock interviews and sessions put on by district HR Directors. The idea is to make this event a professional development day for students. It was suggested that the event may provide an opportunity for graduate programs in Counseling and Psychology to recruit teacher education students. In addition, School Counseling and School Psychology students may wish to attend the fair in order to meet school district personnel; districts made this request at prior fairs. The Council agreed that inviting counseling and school psychology majors to the fair would be beneficial.

*Service Project/Charity – Holiday Luncheon*

*Dale*

The Council agreed to sponsor a scholarship drive at this year's holiday luncheon in support of CEAP students.

*Committee Assignments*

*Dale*

Dale asked the Council for ideas about improving processes in order to identify college-level committee membership for the next academic year prior to the end of this year. The Council agreed to make committee assignments in April and noted that this would benefit all committees.

*Suite 201 Strategic Plan*

*Kim*

Kim reviewed the Suite 201 strategic plan for the 2014-2015 year which includes all support groups housed within the unit. Positive remarks about the plan were made and led to a discussion on how to share (and directional flow of) this information and other good work of the college.

*Availability of PRAXIS II testing locations*

*Renee*

Locations for Praxis II testing are filling quickly for fall testing. WCU will become a Praxis testing site. Schedule information for testing at WCU is expected to be posted on the ETS website soon. Currently, the closest locations to WCU are Asheville, Greenville, Knoxville and Dablonaga.

*Digital Measures*

*Renee*

In preparation for NCATE (CAEP) Renee has been using Digital Measures to access faculty data for accreditation reporting. Some report categories show limited data (i.e. awards, grants), probably due to newness of the requirement to use Digital Measures and initial data input data being only for the 13-14 academic year. Dale C. will send requests to faculty requesting additional data input for prior years. Faculty may contact Lee Nickles for support and training for Digital Measures.

*Enrollment Numbers*

*Renee*

Renee provided an overview of program enrollment data by semester from 2007 to fall 2014. This information will be sent electronically to council members. It was noted that a university digital dash board will be available soon.

*\* electronic handouts*

**Task List**

- Holiday Luncheon

Leadership Council Meetings – Killian 204

Wednesday, September 17, 2014, 9:30 AM

Wednesday, October 29, 2014, **1:30 PM**

Wednesday, December 3, 2014, 9:30 AM

Wednesday, October 8, 2014, 9:30 AM

Wednesday, November 12, 2014, 9:30 AM

Other Important Dates

CEAP Meets with Provost, 11:00 AM, KL 102

CEAP Holiday Luncheon, 11:30 AM, KL 102

CEAP Honors and Awards, 4:30 PM, Grand Room

Friday, October 31, 2014

Wednesday, December 10, 2014

Wednesday, April 22, 2015

Dean Carpenter adjourned the meeting at 11:30 a.m.