College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, January 28, 2015, at 9:30 a.m. in Killian 202.


Absent: D. Carpenter

Minutes: Motion and second to approve the minutes dated 1/07/2015 passed unanimously.

Dean’s Report

Kim provided highlights of the upcoming Assessment Day. Dale’s remarks will include:
- the expectation is to provide meaningful assignments when faculty are away from class - teaching is what we do
- the commitment of the university to EPA/faculty raises
- how the College has responded to the gender equity study
- an update of facilities improvements in response to the climate survey
- curriculum changes related to data.

Search Committees

The School of Teaching and Learning SPED search committee is currently screening applicants for a SPED tenure-track faculty position. The health and liberal studies instructor position is being advertised on WCU’s website.

The Clinical Psychology faculty search committee has invited candidates to campus. Two other positions have been submitted for posting.

Human Services has begun the process to advertise a tenure-track position (formerly fixed-term line) for the BK program.

A search for an After School Program Director (about $45,000 salary, 11 month position) has been initiated. The position is being advertised on Jackson County’s website as the fiscal agent. This position is funded by a Quality Improvement Grant from DPI. Of 41 applications, there were 17 awards. This award provides about $300,000 for two years with the possibility of funding for a third year. This grant will provide an opportunity for the after school program to support the entire ESL population at Cullowhee Valley.

Curriculum Update

CEAP Curriculum Committee met on Monday. College Student Personnel curriculum changes and the name change to Higher Ed Student Affairs have been submitted by the College. The Supervision Masters Jamaican program has submitted changes which are being reviewed at the college level.

Business Items

UNC/WCU Policy Agenda 2015-2016 * Kim

A copy of WNC and WCU’s policy agenda for 2015-2016 was provided to the Council. WCU’s five priorities are:
• Obtain Funding for Natural Science Building
• Obtain Funding for Facility Repairs and Renovations
• Obtain Funding for Recruitment and Retention of High Quality Talent
• Restore and Increase Flexibility to Address Chancellor’s Approved Projects and Critical Maintenance Projects
• Obtain Summer School Financial Flexibility.

University Policy 53
More details will be forthcoming from the university regarding Policy 53: Sexual Harassment, Sexual Misconduct, and Other Unlawful Harassment; last update January 5, 2015. The policy cover sheet which includes quick reference contact information was provided to the Council.

NCATE Update
The institutional report is approximately 55 pages accompanied by about 700 exhibits. The report is due Friday. The next step will be a roll out of information. At future Leadership Council meetings, an overview of each standard will be provided. A meeting of coordinators will occur in the spring followed by an overall review of data with programs.

CATalytics
CATalytics is a portal to assist us in data-driven decision making - Think data dashboard. Currently, this is a pilot of data reporting with access provided to Deans and Associate Deans who are receiving system training and providing feedback. Additional campus access will be provided (possibly in March) based on a supported information need request. CEAP will request that department heads be included in the pilot group.

Assessment Day
Agenda is available on the H: drive.
• Dean’s welcome/comments
• Overview of the Day
• Program work time
• Lunch
• Program work time
• Wrap up conversation and evaluation

A folder with information will be given to each program on the day of the event. Based on feedback from last year, Renee has already provided instructions and templates to program coordinators in advance of Assessment Day.

H: drive recommendations
More storage space has been allocated to each college member. CEAP is running out of space within the CEAP folder on the H: drive. Units should consider moving folders out of the CEAP folder and establishing their own shared folders. Doing this would provide for additional space, better access control and better general oversight. Individual folders on the h: drive should be converted to personal folders. All are encouraged to assist in the overall clean-up of the h: drive.

* electronic handouts

Task List
Leadership Council Meetings
Wednesday, January 28, 2015, 9:30 AM       Wednesday, February 11, 2015, 9:30 AM
Wednesday, February 25, 2015, 9:30 AM     Wednesday, March 18, 2015, 9:30 AM
Wednesday, April 8, 2015, 9:30 AM         Wednesday, April 22, 2015, 9:30 AM
Wednesday, May 6, 2015, 9:30 AM           Wednesday, May 20, 2015, 9:30 AM
Wednesday, June 3, 2015, 9:30 AM          Wednesday, June 17, 2015, 9:30 AM

Other Important Dates
CEAP Assessment Day, 9:00 AM, KL 102      Friday, January 30, 2015
Botner Nominees Due to Dean                Monday, February 16, 2015
Peak Performer Nominees Due to Dean        Monday, March 2, 2015
CEAP Honors and Awards, 4:30 PM, Grand Room Wednesday, April 22, 2015

Associate Dean Winter adjourned the meeting at 10:30 a.m.