College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, May 7, 2014, at 9:30 a.m. in Killian 202.


Others present:

Members absent:

Minutes: Motion and second to approve the minutes dated 4/23/2014 passed unanimously.

Announcements
David attended an EdNET meeting yesterday. It was announced that a regional professional development day has been set for October 29 which will include a teacher sharing opportunity related to content and best practices related to use of technology.

The Office of Field Experiences director position has been posted.

Dean’s Report
The Council of Deans met yesterday and discussed the following:

General Administration is expected to continue to review faculty load. The current ration of tenure-track faculty to load is 2.9. Departments should review course releases and ensure that those who have administrative assignments teach when appropriate.

Budget planning will begin earlier next academic year so that projects and associated spending begin earlier rather than at year-end.

Provost said that all grants should be celebrated no matter the size or amount. It is expected that there will be more recognition for both proposals and awards.

Enrollment for the fall looks good for undergraduates. Graduate student enrollment is down.

Visibility, publicity, and use of the Biltmore Park are highly encouraged.

The CSP program just completed program review.

Search Committees
Human Services has a candidate on campus interviewing for the research position. Three candidates will be brought to campus for the BK instructor position next week.

The HPE faculty search in STL is continuing.

Candidates interviewed for the Psychology position have accepted other offers. The search will continue.
Curriculum Update

All CEAP curriculum changes submitted have been approved by the Provost.

Business Items

Strategic Planning Conference – September 12

CEAP’s conference will be held at NCCAT. Kristen Crosson, Budget Director for Western Carolina University, will lead off the conference and discuss strategic budget planning. The focus of the conference will be two-fold: 1) what are our prioritized strategic initiatives for next year? and 2) what are our budget priorities?

Committees

Proposal for Dean Advisory Committees*

Currently there are faculty and student advisory committees to the Dean. A staff advisory committee is not in place. This past academic year the faculty committee met twice each semester and the student committee has met monthly. Dale proposed the addition of a staff advisory committee which may be composed of both elected and appointed membership. Each committee would meet twice per semester and a combined meeting of all committees may occur once per academic year. The Council expressed support for this initiative.

A listing of all college-level committee needs was provided to the Council.

Computer Refresh Update

Lee reported that about half of those receiving new computers have been contacted by IT in order to schedule an appointment for exchanging their computer.

Dale C. is serving on a thin-client committee. More details will follow.

Chancellor’s Expectations of University Leaders *

When new individuals are hired into leadership roles at WCU, the Chancellor meets personally with each person and gives him/her a list of expectations for university leaders. Renee shared this document with the Council which she received as a WCU Leadership Academy participant.

New Student Fees

Two new student fees have been approved for student teachers. The student teaching course fee will provide stipends for cooperating teachers. The professional education course fee will cover the cost of background checks and a subscription to TaskStream. Funds must be expended during the academic year in which the funds are received.

* electronic handout

Task List

Add: Holiday Luncheon
Recognition for Guest Speakers
Strategic Plan
Advisory Groups
Program and Department Meeting Minutes
Leadership Council Meetings
Wednesday, June 4, 2014, 9:30 AM   Wednesday, June 18, 2014, 9:30 AM

Other Important Dates
CEAP Opening Fall Meeting, 1:00 PM, KL102   Wednesday, August 13, 2014
CEAP Strategic Planning Day, 1:00 PM, NCCAT   Friday, September 12, 2014
CEAP Honors and Awards, 4:30 PM, Grand Room   Wednesday, April 22, 2015

Dean Carpenter thanked the Council for their work this academic year and adjourned the meeting at 10:40 a.m.