College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, April 23, 2014, at 9:30 a.m. in Killian 202.


Others present:  S. Fouts

Members absent:

Minutes:  Motion and second to approve the minutes dated 4/2/2014 passed unanimously.

Guest Speaker:  Susan Fouts, Director of Continuing Education

*Options at Biltmore Park for certificate programs and professional development workshops*

Susan asked the Council for feedback about what kind of things/events WCU should be hosting at Biltmore Park. Professional development for teachers (i.e. reading, legal issues, crisis training, classroom management, co-teaching) and non-profit management continuing education are potential needs in the region. Other department opportunities, using both on-site and virtual experiences, and facility use as a prime location for regional meetings were discussed. Susan distributed request forms for submitting a Continuing Education Non-Credit Workshop Proposal. Electronic forms will follow. WCU’s Educational Outreach unit is self-supporting. Susan offered to collaborate on programs as well as to provide service for existing outreach functions. In addition to fulfilling regional needs, these programs and workshops promote visibility and publicity for WCU and CEAP programs, as well as networking opportunities for internship site placements. Dale encouraged departments to continue the conversation at the department level recognizing the important tie to WCU’s mission, serving our region, and the potential positive effect on recruitment and enrollment.

Announcements

Dale Brotherton, as the senior department, recognized and congratulated Dale Carpenter as the newly appointed Dean of the College of Education and Allied Professions. Congratulations, Dale.

Lee announced that those receiving a new computer should receive an email from IT by the end of the week requesting that they schedule an appointment with the IT service center in order to convert to their new machine.

Dean’s Report

UNC Board of Governors will be on campus September 11 and 12. The public meeting will be held Friday morning. The University will produce a video for the Chancellor’s presentation. Dale asked for suggestions for items that could be highlighted in the video (i.e. PRM’s outdoor classroom, the size of WCU’s teacher partnership region, action shot in the Psychology Clinic, Farm to School, HPE class trip to Panther Town, UP program, student teacher roundtables, graduate student research presentations).

Reagan Hartley’s family will receive a framed diploma at 9:00 am in the Hospitality Room on Graduation Day. It is expected that two family members will walk across the stage. The family will be seated with Mrs. Belcher. Kelly Tracy, Roya Scales and Jenny Stewart have taken the lead in the
establishment of a scholarship in honor of Reagan. Cherokee Schools and WCU will plant a tree in Reagan’s honor.

**Search Committees**

Human Services has two on-going searches. BK has identified candidates for interview. The research faculty search is continuing.

STL has issued a contract for the Inclusive Ed faculty position. Candidates are on campus this week for the HPE faculty position. STL has been approved to recruit a one-year, fixed term position for fall.

Psychology will bring a candidate to campus for the open faculty position in the department.

**Curriculum Update**

Removal of the co-requisites for HPE 345 has been approved by CEAP curriculum committee. Additionally, the curriculum committee is currently working on drafting a policy and procedure document.

Dan noted that a new EDCI global studies course has received positive feedback from the University Liberal Studies committee.

**Business Items**

*State of the College Meeting – Agenda & Format*  
All  
The power point for the State of the College meeting was reviewed with council members. Enrollment challenges and presentation of information were discussed. Please encourage college membership to attend the college meeting and the university award ceremony later that afternoon.

*CEAP Honors and Awards Debrief*  
All  
The Council reviewed this year’s Honors and Awards Ceremony and noted the following: 1) attendance was strong and the ceremony was well received 2) disappointment regarding technical difficulties with the sound equipment 3) positive comments about greater inclusion of student participation, and 4) a need for better communication with Peak Performers.

*Renee*  
Renee reviewed college committee survey responses with the council. Responses were mostly favorable. Comments and suggestions for improvements were discussed.

A climate survey will be sent to the College again this spring. This year’s survey will include questions related to program leadership. It was suggested that the survey be mentioned at the State of the College meeting.

*CAEP Report*  
Renee  
The CAEP report was completed and submitted last week. Included in the data, Renee noted that nine students were counseled out of the major, fourteen formally withdrew and a total of 94 students, who declared their major as teacher education, changed their major.

*CEAP Strategic Planning Day Location*  
Dale  
The CEAP Planning Day will be held at NCCAT on Friday, September 12, 1-5 p.m. The idea is to begin CEAP planning, both short and term, and establish budget and resource priorities early in the academic year.
Travel Processes and Expectations

Council members talked about travel reimbursements and membership requests. Departments discussed how funds are allocated at the department level which vary by department. The objective of the conversation is to be thoughtful and consistent in the use of state funds.

* electronic handout

Task List
- Recognition for Guest Speakers
- Strategic Plan
- Advisory Groups
- Program and Department Meeting Minutes

Important Dates
Leadership Council Meetings
Wednesday, April 23, 2014, 9:30 AM  Wednesday, May 7, 2014, 9:30 AM
Wednesday, May 21, 2014, 9:30 AM  Wednesday, June 4, 2014, 9:30 AM
Wednesday, June 18, 2014, 9:30 AM

Other Important Dates
State of the College Meeting, KL 102  Friday, April 25, 2014, 11:00 AM – 12:00 PM

Dean Carpenter adjourned the meeting at approximately 11:50 a.m.