

College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, October 23, 2013, at 9:30 a.m. in Killian 202.

Members present: D. Brotherton, D. Carpenter, R. Corbin, K. Corzine, M. Decatur, D. Grube, A. Malesky, L. Nickles, M. Rompf, K. Ruebel, D. Strahan, R. Wike

Others present:

Members absent:

Minutes: Motion and second to approve the minutes dated 10/2/2013 passed unanimously.

Guest Speaker: Paul Dezendorf, *Fulbright Scholarship*

Paul Dezendorf, adjunct faculty in the Political Science and Public Affairs Department, is a volunteer representative of the Fulbright Scholarship. Dr. Dezendorf has personally been awarded the Fulbright Scholarship twice. Most recently in 2009, he spent one year in Russia as a Fulbright Scholar. The Fulbright Scholar grant process falls under the umbrella of “soft diplomacy”. Scholarship recipients in essence become employees of the federal government practicing public relations during their term. Today, Dezendorf acts as a reviewer of scholarship applications and promoter of the program. He notes that WCU has an opportunity to increase its grant submissions and opportunities and offers his assistance in the preparation of a grant proposal. In order to increase proposals, Dr. Dezendorf recommends that awareness to this opportunity be made by leadership within the College. Once a culture develops, then the critical mass can sustain the conversation. Paul will send follow-up information to the Council.

Announcements

Dave reminded council members that the next partnership dinner meeting will be held next Tuesday at 5:30 p.m.

Kim C. announced that the NC Teacher of the Year will be on campus tomorrow. A reception will be held at 3:30 p.m. in the Blue Ridge conference room followed by a presentation at 4:00 p.m.

Alvin announced that Dr. Schuyler Huck from the University of Tennessee-Knoxville will be the guest speaker at the Psychology colloquium this afternoon.

Kim R. announced that the Teaching Fellows Commission visit last week went very well. The Commission was very complimentary of the program and Kim C.

Dean's Report

edTPA – Dan provided the following information about the *Teacher Candidate Assignment Assessment Portfolio*. This is a rigorous outcomes based assessment program which requires extensive preparation and implementation. Eventually, this program will result in national-level evaluation. The first programs to implement *edTPA* this spring will be social sciences secondary education, birth-to-

kindergarten, and health and physical education. All programs are expected to be on board by spring 2015. Dale thanked Dan for his leadership on the implementation of edTPA.

UNC-GA has been providing reports related to teacher education research. Colleges will have access to this data in the future. In November it is expected that folks from UNC-GA will come to campus and provide information on how to access the various data. Most recently, Renee and David McCord attended a meeting in Chapel Hill about this process.

A new provost has been named. Dr. Alison Morrison-Shetlar will be joining WCU in January. She received extensive support from the campus community during the interview process and will be an asset to WCU. Currently, Dr. Morrison-Shetlar is dean of the College of Arts and Sciences at Elon University.

Jamaica Graduation – Last week, Dale C. attended graduation ceremonies in Jamaica. He remarked about how wonderful it was to see such a strong attendance by our Jamaica alumni at the graduation.

Memorandum of Understanding – Dale is working on drafting a more extensive memorandum of understanding with NC A&T which will provide for additional engagement opportunities for both universities. CEAP and NCA&T will continue to engage in the Rural Urban Exchange.

Parking – It is expected that parking fees will increase in the future so that WCU can begin to build a reserve for the construction of a parking deck. The current conversation entails a tiered system of payment based on time and usage location. More information will be forthcoming.

Michael Yudin, Acting Assistant Secretary for Education for the U.S. Department of Education, will be on campus this Friday. He will speak to campus in the University Center theater at 10:00 am. A coffee meet and greet will be held in Killian 202 at 9:30 a.m.

Cookies with the Catamounts – Dale reported that he had the opportunity to serve cookies in Walker Hall to students last evening. This was a fun activity that was well received by students and is an on-going engagement activity by the Council of Deans.

Tuition and Fee Requests – CEAP's requests for a fee assessment for EDCI 201 and BK 250 to cover the cost of background check and TaskStream and a fee for internship courses to provide cooperating teachers with a stipend will both move forward to an open hearing forum for faculty and staff and a separate open hearing for students.

Staff Advisory Council - Dale noted that there are dean's advisory committees for faculty and for students. He then asked the Council for their input about the forming of a staff advisory committee. The Council suggested holding an open meeting for all staff members, perhaps once a semester or once an academic year. Dale also reported that the Dean's Faculty advisory committee will increase its meeting schedule to two meetings per semester. The Student Advisory committee will meet monthly.

Search Committees

Dan reported that there are interviews scheduled on Thursday for the Administrative Support Associate vacancy in STL. The SPED faculty and HPE faculty tenure-track searches have been approved for posting.

Dale B. reported that a candidate for the PRM faculty position will soon be brought to campus. The program is targeting a January start date for this position. There are two faculty searches currently posted for the CSP program. The department would like to fill the CSP program director position for a January start date, if possible.

Alvin reported that there are three anticipated searches for Psychology. One faculty position is currently being advertised.

Business Items

ACA/Internship FTE (undergrad, graduate)

Dale/Dept Heads

The Council discussed adjunct assignments in coordination with the Affordable Care Act. Dale noted that there may be individuals who have multiple part-time jobs for the state which may then require the providing of health insurance. Mary Beth noted that the assignment of six interns would typically be considered the equivalent of a 3 hour course assignment.

Use of Indirect Funds

Dale

Dale provided council members with the latest distribution of indirect funds to the Council. Indirect funds are available to support grant and scholarly activity. Dale asked: what are we currently using indirect funds for? Dan reported that STL is using indirect funds to promote and encourage scholarly development. STL has issued a call to faculty for proposals. There are four proposals within the department which are currently under review. Two of the four proposals are expected to be funded. An outcome reporting requirement has been tied to the funding. Dale B. reported that Human Services has just entered into conversations as to how the unit may consider using indirect funds. Dale C. suggested that since Human Services is in the infancy stage of grant proposals, the department may think about supporting activities such as grant writing workshops. Dale C. asked departments to continue the conversation related to grants, scholarly activity and indirect funding resources.

Task Stream Data

Renee

Renee reviewed Task Stream data with the Council. Data is not currently available for BK, English Education, Music Education, Science Education and Spanish Education. It was noted that students' self assessment outside of CEAP majors typically shows higher ratings than those within the college. Dave and Kim discussed that this may be a result of on-going conversations with CEAP students in elementary and middle grades programs where it has been discussed that "satisfactory" is an acceptable rating. Dale C. encouraged program faculty to hold continuing conversations about ratings so that all faculty, including newer faculty, are on the same page. Beginning and mid-point data for teacher candidacy are also tracked. The Council discussed relevancy of the data and the intention of Task Stream to be a growth versus summative model related to dispositions. A recommendation was made to compile a master list of available data for faculty use.

Renee asked council members for input about when is the best time to complete student advising satisfaction surveys. For consistency it was determined that this assessment will be collected electronically.

UNCFit – Accountable Officer Monthly Reviews

Dale

On a monthly basis, accountable officers are required to complete monthly fund reviews. Information to completing this task which was sent out by Administration and Finance was provided to Council members.

The following list of representatives will be provided to IT for the purposes of software inventory data collection:

- Office of the Dean: Lee Nickles
- Human Services: Denise Royer
- Psychology: Judy Hale
- School of Teaching and Learning: Regina Aton
- Instructional Technology and Support: Lee Nickles
- Office of Assessment: Renee Corbin
- Office of Field Experiences: Annie McCord
- Teacher and School Professional Licensure: Barb Schade
- Teacher Education: Rachel Wike
- TRACS: Sandy Ballinger

* *electronic handout*

Task List

Recognition for Guest Speakers

Strategic Plan

Assessment Day Template – please review the template provided on the agenda and provide updates as programs complete the template.

Advisory Groups

Important Dates

Leadership Council Meetings

Wednesday, October 23, 2013, 9:30 AM

Wednesday, November 20, 2013, 9:30 AM

Wednesday, January 8, 2014, 9:30 AM

Wednesday, February 5, 2014, 9:30 AM

Wednesday, March 5, 2014, 9:30 AM

Wednesday, April 2, 2014, 9:30 AM

Wednesday, May 7, 2014, 9:30 AM

Wednesday, June 4, 2014, 9:30 AM

Thursday, November 7, 2013, 9:30 AM

Wednesday, December 4, 2013, 9:30AM

Wednesday, January 22, 2014, 9:30 AM

Wednesday, February 19, 2014, 9:30 AM

Wednesday, March 19, 2014, 9:30 AM

Wednesday, April 23, 2014, 9:30 AM

Wednesday, May 21, 2014, 9:30 AM

Wednesday, June 18, 2014, 9:30 AM

Interim Dean Carpenter adjourned the meeting at 11:30 AM.