College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, April 2, 2014, at 9:30 a.m. in Killian 202.

Members present: D. Brotherton, D. Carpenter, R. Corbin, K. Corzine, M. Decatur, A. Malesky, L. Nickles, M. Rompf, R. Wike

Others present: L. Bloom for STL

Members absent: P. Bricker, D. Grube, D. Strahan, K. Winter

Minutes: Motion and second to approve the minutes dated 3/5/2014 passed unanimously.

Guest Speaker: Axelle Faughn, Associate Professor, College of Arts & Sciences
Axelle talked with the Leadership Council about setting up exchange opportunities with the University that she graduated from in France. The current discussion is for 5 students to come to WCU for 3-4 weeks in January and February for an immersion opportunity. These students would observe a public elementary school and teach a few lessons, and learn how the university (WCU) functions. Typically students participating in an exchange are also required to write a report about their experience. It is anticipated that the students participating in the program would speak English. Field Experiences would arrange field placements and international programs would coordinate housing. The hope is to create a pairing opportunity with existing WCU student interns. Axelle will travel to France in June to explore this opportunity and would like to be able to let discuss specifics. Please contact Axelle with any additional comments.

Announcements
The Psychology Colloquium will be held at 4:00 p.m. today. Dr. Beth Pontari, Associate Professor and department chair of psychology at Furman University, will discuss “Putting your Best Foot Forward: Self-Presentation Beyond the Individual and the Single Audience”.

Coulter Faculty Commons will host its second DigiX event in the Blue Ridge Conference Room next Thursday, April 10, 10 a.m. to 1 p.m. All are invited to stop by and view new digital media technology.

Dean’s Report
Dale recognized Cathy Grist and Lori Caudle for the wonderful presentation that they made to the Board of Trustees. Cathy and Lori demonstrated use of Blackboard, GoTo meeting and Voice Thread tools used in online instruction.

Several psychology graduate students made presentations at the annual Southeastern Psychological Association (SEPA) conference. Joe Melnik won outstanding presenter.

CEAP had several students presenting research at WCU’s Graduate conference. This year’s conference included an opportunity for a “three minute presentation”. Whitney Petit won the overall award.

Dale has met with Robin Oliver, Director of Marketing, about teacher recruitment initiatives. The College will develop short clip videos for online advertisements aimed at targeted markets.
Alvin, David McCord, and Dale met with Provost Morrison-Shetlar yesterday to provide her with an update of the PsyD program proposal. It is hoped that this proposal will be sent to General Administration for review possibly in August.

Updated Memorandums of Understanding with our public school system partners are currently in process. To date, signed agreements have been returned from more than half of CEAP’s partners.

Dale has asked the Diversity committee to put together a university theme proposal for the 15-16 academic year.

Dale reminded the Council about year-end closing purchasing deadlines.

Last year the Chancellor appointed a task force to study salaries at WCU. Based on the committee’s work, WCU set these priorities: 1) raising salaries below the poverty level to a minimum of $24,000 and adjusting salaries below market to a minimum 72.5% of market rate. Staff members have been notified if they fall into this category. Faculty adjustments will soon be announced to affected faculty.

**Search Committees**

Human Services has made an offer for the college student personnel director position. This hire will increase staff of the CSP program to two faculty. A candidate for the research faculty member will come to campus to interview next week. The BK program is currently reviewing candidates for the instructor position.

Mary Beth announced that she will retire at the end of June.

STL has a second candidate on campus today for the SPED faculty position. All are invited to attend the candidate’s presentation at 3:30 tomorrow.

Psychology has extended an offer to a clinical psychology candidate.

**Business Items**

*CAEP Update*

Dale B., Renee and Kim W. attended the NCATE/CAEP spring meeting. Take-aways from this meeting: questions are still being identified in the move from NCATE to CAEP; data collection is not sufficient as there will be scrutiny related to interpretation and use of data to inform collective work; updates provided about edTPA were beneficial and it was recommended that additional faculty attend these meetings. September 27 – 29, 2015 are the dates for WCU’s on-site NCATE visit. Faculty should plan to be here during the visit.

*Honors and Awards (update; responsibilities)*

Kim C.

The Honors and Awards ceremony will be held next Wednesday, April 9, UC Grand Room. Reception begins at 4:30 p.m. followed by awards at 5:00 p.m. This year’s celebration will include an increased focus on CEAP students and their participation within the ceremony. A larger group of recipients will be in attendance. Please encourage faculty to attend. Faculty/staff awards will be presented at the State of the College meeting, Friday, April 25.

*CEAP Intern Supply Store*

Kim C.

A committee has been formed to look at establishing a CEAP Intern Supply Store. The idea is to create a place where students could house and/or purchase supplies for their student teaching needs. A place
to house the supplies, a supply list, and mechanisms to locate/obtain supplies are currently being identified. Kim noted that this project could become a service project for clubs.

Rural Urban Exchange Panel  Kim C.
This week six WCU students are at NCA&T participating in the Rural Urban Exchange. Next week there will be six students from NCA&T on WCU’s campus. All are invited to attend a panel discussion on Thursday, April 10, Blue Ridge Conference Room, 4:00 – 5:00 p.m. Kim relayed her experience listening to the panel discussion last year and personally noted the impact this event had on her and others. Dale thanked those who work to put this event together and thanked John Habel and Tom Oren who have put together and oversee the Rural Urban Exchange since its establishment.

Curriculum Process  Dale
In order to expedite the curriculum process, the Provost Office will be subscribing to Curriculog which interfaces with Acalog, WCU’s catalog software product.

Activity Insight/Digital Measures  Dept heads
CEAP’s goal is to ensure that faculty are not disadvantaged through the AFE process and implementation of Activity Insight. Renee and Lee will be hosting Activity Insight/Digital Measure workshops for the College. Dale B. has met with Andrew to discuss department needs for Activity Insight and is working with faculty to highlight missing data in order to improve the process for next year.

Summer School 2015  Dale
Academic affairs would like to see a robust residential summer school. The Provost is requesting feedback on what this would look like and how this could enhance “Finish in Four”. The Council discussed starting early, health liberal studies courses for athletes participating in off season conditioning, facilitating jobs on and off campus, and the potential effects on fall/spring courses.

Fall Planning Conference  All
(not intended to replace Opening of School, Dept meetings, or Program meetings)
Dale reviewed a proposal to host a strategic planning day for the college, departments and programs which would assist the College in planning for the academic year. More information will follow.

Killian Society  Mary/All
The Killian Society is a vehicle to recruit membership in support of college scholarships. By reaching an initial goal of 125 members, CEAP will generate more than $78,000 endowment dollars for existing and new scholarships. Brochures for the Killian Society were distributed to council members and are available from the Dean’s Office.

* electronic handout

Task List
- Recognition for Guest Speakers
- Strategic Plan
- Advisory Groups
- Program and Department Meeting Minutes
Important Dates

Leadership Council Meetings
Wednesday, April 2, 2014, 9:30 AM       Wednesday, April 23, 2014, 9:30 AM
Wednesday, June 4, 2014, 9:30 AM       Wednesday, June 18, 2014, 9:30 AM

Other Important Dates
Peak Performer & Botner Nominees Due        Friday, January 31, Friday, February 14, 2014
CEAP Honors & Awards, UC Grand Room       Wednesday, April 9, 2014, 4:30 PM-Reception,
                                            5:00 PM-Ceremony
State of the College Meeting, KL 102        Friday, April 25, 2014, 11:00 AM – 12:00 PM

Interim Dean Carpenter adjourned the meeting at approximately 11:30 a.m.