

**College of Education and Allied Professions
Technology and Education Committee**

Minutes

January 31, 2008, 1:00 p.m., Killian 104

Present: Anne Vail, William Frady, Akum Jamir, Colby Deitz, Lee Nickles, Linda Raxter, William Poynter, Frederick Buskey, Valerie Schwiebert

The committee convened at 1:02 pm. The minutes from the previous meeting were approved.

Anne Vail shared that IT was having a forum on Feb. 5 on broad announcements about IT services and a more focused presentation on Feb. 14. This will be the first of a series of monthly forums by IT for the campus.

Akum shared that Vista and Office 2007 testing is going well. Information will be shared with the campus about this. Apple's OS Leopard testing is going well so far as well. IT will begin officially supporting Vista and Leopard on June 1. IT has a huge list of software on our images & what will be supported on Vista will be released soon. One problem – so much software is requested by the campus and it often overlaps in functionality and use.

William Frady discussed end of year dollars and plans for that. Killian 268 A is in the budget to be refreshed with 24 iMacs that dual boot. Enhancing the two e-classrooms is also in the budget request, but on a lower priority. Enhancing includes adding a second projector and other equipment. William also noted that we need more demo classrooms and e-classrooms to meet demand.

Akum then noted that IT needs to know what the college wants to do, in terms of technology, so they can prioritize.

Akum then mentioned refreshing faculty computers. IT looks at the age of the computers and which person needs to run Vista. Akum will share IT's list with Lee of faculty computers they think need replacing. IT needs feedback on prioritizing this list from the technology committee.

The committee then discussed the new printing plans. Lee shared the update from Mike Stewart on the topic (basically, they are finalizing an RFP). William Frady confirmed what was in the update.

Akum noted that Gateway is changing to MPC as our vendor of PC hardware. We, in all parts of the college, including grant funded programs, need to purchase computers through the approved channels to maximize our buying power and standardization. We will only be able to purchase from a limited number of machine configurations.

Anne Vail noted that as for software, IT has licenses for some of it, such as Atlas TI that can be accessed via the network.

The next topic was Jamaica computers. We are unsure if they are in Jamaica right now or not – they were ordered in late December. Faculty will need these. Also, discussion noted that export regulations are not clear, nor are our policies on taking computers to Jamaica.

Discussion then turned to the policy proposed by Lee on technology requirements for distance education sites. The committee is generally favorable, though desired input from more stakeholders in the college. Lee is going to pass the policy around to distance program coordinators (through the department heads) and other relevant personnel (e.g., Carole Williford, Jenny Rymell, etc.) for feedback. Discussion turned to whether or not we should walk away from sites that cannot meet our needs, and the answer was generally yes. It was noted that there are various resources, such as ITV, that may be underutilized but can meet programs' needs.

Finally, Linda Raxter asked if there are plans to purchase Crystal Reports for the campus. Stan Hammer is reportedly the person to ask, though purchasing this for our college would be very expensive.