

WCU CEAP Assessment Committee

April 14, 2016

Present: Renee Corbin, Ben Francis-Fallen, Lee Nickles, Sara Meltzer, Kim Winter

Not Present: Lydia Cook, David Scales, Rachel Wike, Patricia Bricker

Renee called the meeting to order at 4:03 PM.

Update on Surveys

The assessment committee is being evaluated this year as well as the PEC in the annual assessment of committee operations survey. Renee reminded the committee to please fill out the survey and provide feedback. Instead of administering the climate survey this spring, the dean suggested we administer a short college event effectiveness survey. Both surveys are currently being administered to the college.

CAEP Conference

Renee and Kim attended the CAEP conference in San Diego, CA in March. They discussed lessons learned about CAEP standards and new requirements.

TK20

We are still waiting for the contract to be reviewed and signed by all parties. Lee reported that we may have to spend next year's money to buy candidate new accounts. We currently have about \$35,000 in the course fee fund but we would be short somewhere around \$20,000. But in the meantime, we have been in conversation with Austin, our TK20 rep to talk about implementation and what we can do on our end to speed things up. We are going to have a meeting next Monday about graduate program coordinators and troubleshoot issues that might come up.

One of the issues that Lee and Renee have talked about is the difficult transition of intern I to Intern to TK20 from TaskStream. Not only do they have EdTPA and student teaching to deal with but they have to learn a new system. The committee discussed leaving Intern I in Taskstream for the fall during Intern II to finish out in Taskstream. Kim reported at two prior institutions that this was a giant mess and they wish they had just moved everybody at the same time. It just turned out to be disastrous and it became difficult to manage the systems. The committee agreed that all candidates should transition at the same time. The committee

discussed how to handle EE2s from TaskStream portfolios and how we might transition to TK20. It might be possible to ask TK20 to allow us to upload the score for the EE2 to keep everything together in the transition.

Renee asked for suggestions to add to the agenda for graduate portfolios in TK20 for the graduate coordinators meeting next week.

Lee mentioned things to consider that they would help us in our transition. For this summer, we would collect artifacts that would lead to graduation EE's , courses that may typically have a Taskstream assignment we would not collect assessment data.

The committee discussed how to handle the advanced licensure portfolio. Sarah asked about the key assessments for each of the graduate programs including the individual growth plan. Kim pointed out that it is important that the key assessments are up to date. We have those for every program and we need to make sure those are up to date.

Undergraduate Satisfaction Survey Results

Renee reported results from the undergraduate satisfaction survey. Based on the comments, the committee made recommendations to be forwarded to the Leadership Council including:

- Provide access to SPSS for graduate AND undergraduate students;
- Provide better training for adjunct faculty (Blackboard, edTPA, advising, etc);
- Provide a printer for student access;
- Provide healthier snacks/food in the vending machines;
- Provide a computer designated to be used in the student commons area with notebook software;
- Provide a magazine rack with subscriptions to program appropriate magazines; and
- Provide ways to better communicate with secondary program coordinators and students

The meeting was adjourned at 5:05 PM.