Members Present: Bauer, Beaudet, Bloom, Buskey, Butcher, Carpenter, Corbin, Decatur, Engel, Faughn, Grist, Jaqua, Jorissen, Kloeppe, McDonough, Nickles, Norris, Ray, Rose, Ruebel, Schade, Schallock, Unruh

Guests: Eleanor Petrone and David Strahan

I. Dean Dale Carpenter

Dale thanked everyone for the work they are doing and things we are accomplishing, including efforts on prioritization. He solicited comments from the group on anything they feel to which he needs to pay attention. In response to a request that he comment on the budget, Dale said the governor’s budget is not favorable to K-12 or higher education. The governor’s proposed budget is usually not the one passed but he doesn’t know what to predict. There are likely to be cuts across the NC system but WCU looks good.

Dale asked that if departments need specific things to let him know so he can see if there are resources. Additionally, enrollment growth and teacher education and recruitment are good and he doesn’t expect large cuts. Of course, there is a need to be strategic in our thinking.

II. Approval of Minutes

The March 7th meeting minutes were approved.

II. Update from P-12 Partners – none

Kim introduced our guest Eleanor Petrone to explain the additions to the Teaching English to Speakers of Other Languages (TESOL) program that include both a certification add-on and 18 semester hour minor. The minor may be taken by any student at WCU in any major. However recommendation for NC ESL licensure certification add-on is only available to students who are receiving initial licensure in Elementary, Middle Grades, or contact areas like English, Math, Science, or Social Studies education. The certification add-on option is available to students pursuing initial licensure in the aforementioned areas and requires successful completion of the TESOL minor and Praxis II unless six hours of additional course options are completed. Motion and second to approve. Motion passed.

Lee Nickles then brought forth the following curriculum items:

**EDEL 339** - ELMG faculty propose to eliminate the one-credit, ELMG 201 seminar since the consensus view was that this course content and activities are provided in EDCI 201 and other courses within the PEC. The seminar, EDEL 339 is currently one credit and program faculty consensus is that should be changed to two credits to accurately reflect the workload and time needed to meet course goals.

**ELMG 201** - BSED second degree, BSED ELED, and BSED MG: ELMG faculty propose to eliminate the one-credit, ELMG 201 seminar since the consensus view was that this course content and activities are provided in EDCI 201 and other courses within the PEC.

**EDEL 323** – BSED second degree and BSED ELED: ELMG faculty propose to eliminate the one-credit, EDEL 323 seminar for responsive instruction since the consensus view was that this course content and activities are provided in EDEL 390 with a previous year’s addition of an hour to 390.

Lee requested that the Council treat these three curriculum items as one slate. Motion and second to treat as one slate. Motion passed. Since there was no further discussion, all were in favor of approving the changes.

**ENGLISH SAC** - requirement clarification to include two courses (new methods class option created as part of the TESOL minor/add-on program and a literature class previously left out of the mix) – change in course and number. Motion and second to approve. All present were in favor of motion.
Math 200: Kathy Jaqua explained that due to recent changes in course offerings from the Department of Mathematics and Computer Science, there is a need for a lower level 1-hour course suitable for all mathematics education majors—elementary mathematics concentration, middle grades mathematics concentration, and secondary mathematics education. The proposed 200-level course will be an introduction to methods of mathematical problem solving that is appropriate for pre-service teachers at all grade levels. Students in Elementary Education or Middle-Grades Education will only be required to take MATH 200 to satisfy requirements in the Mathematics SAC. Motion and second to approve. Motion passed.

IV. Chair’s Report

A. TRACS Update

Kim introduced the newly created organization in TRACS (Teacher Recruitment, Advising, and Career Support).

Jenny Stewart is the new Coordinator of Academic Advising & Special Programs. This camp will advise residential programs, special programs such as WHEE Teach student organization and Living-Learning Community, after school program and recruitment activities such as orientation, open houses, WCU On Tour, and other events such as recruitment at conferences and community colleges.

Rachel Wike is the new Coordinator of Education Admissions & Distance Programs. She will handle admissions to teacher education, advising of both undergraduate and graduate distance programs, as well as data collection, analysis and reporting for programs and grants, as needed.

David Strahan, as Director of School Relations, will work to build school partnerships, serve as the faculty liaison for research and grants, and also help facilitate beginning teacher/induction support.

Additionally, Judy Fleming is a new full time advisor serving students in the distance programs and coordinating the After School Program at Cullowhee United Methodist Church. Advisers will have approximately 200 advisees; coordinators will advise around 100 students.

All of the TRACS team will continue to serve certification programs through recruitment and retention of students at both the undergraduate and graduate levels.

V. Information

A. Admissions – Barbara Schade

Barb reported that there were 96 undergraduate and 50 graduate and/or licensure-only certification admissions since last reported.

B. School Relations Update – David Strahan

David handed out information about Proposals for Collaborative Teaching Initiatives. He is committed to having a Partnership Advisory Committee meet by the end of June and will send out a call for nominations in the near future. David will also be drafting a memorandum of understanding with school districts.

Discussions about partnerships always include the suggestion to bring back the Model Clinical Program now renamed Collaborative Teaching Initiatives. The Collaborative Teaching Initiatives will enhance working relationships among WCU faculty and public school partners to improve the quality of professional education. David would like proposals by May 3; instructions are on handout.

Mary Ella shared that they have kept model clinical faculty funding. David encouraged her to submit proposals. Cathy Grist inquired if the Collaborative Teaching Initiatives included all partnerships, not just public schools and David answered yes.
C. Curriculum – see prior actions in these minutes

D. Field Experiences - none

E. Assessment – Renee Corbin

Renee presented the results of the Assessment of Committee Effectiveness Survey administered this spring in the college to six committees. All committees within the college are surveyed on a 2-3 year cycle to evaluate effectiveness. Overall, most committees reported not taking meeting minutes or being unaware of meeting minutes. In addition, the Collegial Review Committee reported that the composition of the individuals of the committee should be reviewed to maximize effectiveness.

She also discussed the Climate Survey administered this spring to college faculty, staff, and administrators. Overall, the college expressed issues that relate to communication. The dean will be addressing these issues by setting up two ad hoc committees in the fall semester. She also reported that faculty mentoring, and grant and research support were listed as areas of concern by the college.

F. Appeals - none

G. Policies and Procedures - none

H. Technology - one

VI. Other - none

Kim said she appreciated all the help throughout the year and thanked everyone for serving on the Council.

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Barbara Schade
PEC Secretary