Members Present: A. Allen, T. Allen, Bauer, Bloom, Bricker, Catley, Caudle, Corbin, Engel, Jaqua, Kloeppel, Lasher, Nickles, Norris, Otey, Petrone, Scales, Schade, Schallock, Unruh, Wells, Wike, Winter

I. Dean Dale Carpenter

Dale was at another meeting and not present.

II. Approval of Minutes

The January 16, 2014 meeting minutes were approved.

III. Update from P-12 Partners/School Relations Update

Kim announced that next week Jackson County will be holding a day long planning meeting on Freshman Academy and middle grades research and development as they embark on a plan for a middle grades setting emphasizing both curriculum and adolescent development. An ELED/MG advisory board will meet February 10th.

Kim also announced the upcoming School Relations Advisory Committee meeting on February 25th and included an invitation to contact David Strahan if anyone wanted to be included.

IV. Chair’s Report

A. Assessment Day

CEAP’s first Assessment Day held January 24, 2014 was a success. Dr. Carol Burton gave a welcome and provided opening comments. Programs had extended time to be productive in this important work in program analysis. Dr. Lowell Davis also was on hand to provide a session for those advising undergraduate students.

B. Chapel Hill Training

Members from the edTPA committee recently attended training in Chapel Hill, which was similar to our on-campus training, and had an opportunity to talk with other schools about decisions they are making. From February to April schools have an opportunity to send program change blueprints to the Department of Public Instruction (DPI) for approval and UNC-Charlotte turned in a blueprint to replace the state EE2 with qualifying Praxis II and Pearson scores. They would keep an assignment in class but not as a state evidence requirement. The blueprint was approved by DPI. Additionally, Rachel McBroom from DPI and Alisa Chapman from General Administration were having a lunch meeting with content folks and state legislators to discuss whether edTPA will be a licensure requirement.

On February 18 and 19 there will be edTPA training for Elementary Education at UNC-Charlotte. They will be paying for the cost of training and meals.

Kim also shared that our College of Education and Allied Professions has put forth a $50,000 budget proposal for edTPA and an additional proposal for cooperating teacher stipends.

V. Information

A. Admissions – none

B. Curriculum – Lee Nickles

Lee brought forth the following curriculum items:

**Discontinue EDS Program** - Admissions had been stopped prior to 2010. When the College of Education and Allied Professions underwent program prioritization and the subsequent college reorganization, it became clear the maintaining the EdS program was no longer in keeping with the mission of the college. It was recommended the EdS be discontinued so that resources could be concentrated in support of the revision of the Education Leadership EdD program.
Discontinue MAED Community College Program - The Community College Administration program is being discontinued because of a pattern of low enrollment. The program was reviewed through a program prioritization process conducted by the college in 2010-11 academic year. The enrollment was on a steady decline with approximately eight students in 2011. Admissions were stopped at that time and a teach-out process was begun. The last person completed the program in fall of 2012.

Lee asked that the two AA6’s and two Appendix D’s for discontinuation of programs be treated as a slate. Motion and second to approve slate of four. Motion passed.

Middle Grades PostBac Certificate Programs – The School of Teaching and Learning proposes that the post baccalaureate certificate program in middle grades education change to an inactive status. Roya explained that the MG postbac certificate program threatens the goals of quality and sustainability for the undergraduate MG education program and the master’s level elementary and middle grades education program because they are currently under action plans as a result of university-wide program prioritization. A phase-out plan is in place for the students currently enrolled in the program so that they may complete their certificate. Motion and second to approve inactive status. Motion passed.

Post-Master’s Certificate (PMC) – Remove the GRE requirement if the candidate holds a master’s degree in an education field to document ability to succeed at the graduate level. Also, change admissions to include “master’s degree with 3.5 GPA” as one way to document ability to succeed at the graduate level. Motion and second to approve change. Motion passed.

C. Appeals - none
D. Policies and Procedures – none
E. Field Experience – none

F. Assessment – Renee

Renee presented the Fall 2013 Advising Survey results and the Fall 2013 Program Evaluation results. The Advising survey was administered to three groups of students in the college including those advised in the TRACS office, other undergraduate students and graduate students. Overall, the results for the TRACS Office and other undergraduate survey were positive while the results for graduate students were not as positive. Results were disaggregated by program and sent to program coordinators for review and discussion among faculty. The Program Evaluation results were fairly consistent across several semesters; however, areas in which candidates historically have not felt as prepared showed a higher percentage of satisfaction with preparation in meeting the needs of non-English speakers, exceptional children, and low socio-economic status. Faculty were mentioned most often as a strength of the WCU teacher education programs while weaknesses varied including dissatisfaction of the SPED 339 course. Questions were reworded by the Director of Field Experiences and the BK Coordinator on the Fall 2013 survey version to clarify formal visits by the university supervisor which has been a problem in the past. Renee provided the names of university supervisors to the Director for further follow-up if candidates responded that they were visited less than four times.

G. Technology – none

H. edTPA – Lee Nickles

Lee had no updates to report.

VI. Other

Patricia said she is getting questions about edTPA from faculty not currently involved. There will be another training session this semester and on-going training as a refresher and for new faculty. There will be one scorer per student and faculty will be assigned a specific number of students to evaluate.

Kim offered to email a list of edTPA members and the brief Q&A provided to the Western Carolinian to share with faculty. There is also an [http://edtepa.wcu.edu](http://edtepa.wcu.edu) website that will give overview, leadership team meeting minutes, policies, and more. The evidences we get from edTPA will be far superior from what we are getting from out students now.

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,

**Barbara Schade**
PEC Secretary