Members Present: Carol Burton, Erin McNelis, Ethan Schilling, Jeanne Dulworth, Jen Schiff, Leigh Angel, and Paromita Biswas

Members Absent: Baldwin Sanders, Brent Kinser (Chair), Damon Sink, David Onder, Elizabeth McRae, Gayle Wells, James Deconinck, Randa Hodges, Robert Crow, and Sean June

Recorder: Deidre Hopkins

1. Jen Schiff ran the meeting in Brent’s absence.

2. ENG 206 – Change Course Title to Literature and the Environment
   - ENG 206 is currently titled “Literature of Place.” The department would like to update some of its LS offerings to reflect faculty expertise within the department as well as the material that is currently taught. The department would like to change the title of this course to “Literature and the Environment,” as this title allows them to focus on specific locations (locales) as well as specific environments (places).
   - Motion was made by Jeanne Dulworth to approve the course title change to Literature and the Environment. The motion was seconded by “Carol Burton”. No further discussion. All was in favor and motion was carried.

3. ENG 366 – Change Course Title to Literature and Immigration
   - ENG 366 is currently titled “Literature of American Immigration” and would like to change the title to “Literature and Immigration.” This course is currently a ULP in the P6 category, but the title limits the ability to offer it as anything other than “American” literature. Given that the concept of immigration implies movement across national borders, this change allows the department to teach immigrant/refugee/exile in a way that seems more suitable to the World Cultures category.
   - Motion was made by Ethan Schilling to approve the course title change to Literature and Immigration. The motion was seconded by Jeanne Dulworth. No further discussion. All was in favor and motion was carried.

4. Update on FYS and P3 Assessments:
   - FYS - Jeanne stated that the assessment team has received approximately 50 artifacts and have begun the reviewing process.
   - P3 – Jen stated that the assessment team is almost done. They hope to have the report to the committee within the next couple weeks or so.

Time of meeting adjournment: 3:46pm