Faculty Senate Routing Form
(action/proposal attached)

I. Item Title: Edit to the Policy on Enrollment at Graduation

   a) Brief Description: Changes to clarify and make enforceable the enrollment requirements for graduation applicants

   b) Initiated by: Office of the Dean of the Graduate School and Research

II. Faculty Senate Action: □ approved □ not approved □ other date: 3-25-2015

   Vote: □ Voice Vote, Unanimous □ Voice Vote, Majority In Favor
   □ Paper Ballots: 24 Ayes Nays 1 Abstentions

   FS Secretary signature: David Henderson date 3/31/2015

III. Provost: □ for information □ Recognition of Receipt
         □ for action............... approved □ not approved

   Comments: __________________________________________________________

   Person responsible for Implementation: _________________________________

   Provost signature: Adamo Sheila date 4/11/15

IV. Chancellor: □ for information □ Recognition of Receipt
               □ for action............. approved □ not approved

   Comments: __________________________________________________________

   Chancellor signature: ________ date 4/6/15

Once finalized copies will be returned to the Provost Office's representative who will scan and distribute electronically to:
   Chancellor
   Provost
   Chair of Faculty Senate
   Secretary of the Faculty Senate
   Associate Vice Chancellor for Academic Affairs (for catalog and handbook)
   Associate Dean of Graduate School (for catalog)
   Others (i.e. person responsible for implementation)
Enrolled at Graduation Policy

From Graduate Catalog: 20 January 2015

Enrollment. All students must be enrolled for at least one hour of credit during the term in which they are scheduled to have their degrees or certificates conferred. This enrollment requirement includes the summer term. Degree program students planning to graduate must apply for graduation. Certificate program candidates should check with their advisor or program director regarding certificates.

Current Edited Version: 24 February 2015

Enrollment.

- All students must be enrolled in the term for which they have applied for graduation.
- If during the graduation term, degree requirements are not completed, the Application for Graduation may roll forward with the permission of the Academic Advisor, Graduate Program Director, or Department Head. The Graduate School Stop Out Policy applies to students who stop out (http://catalog.wcu.edu/content.php?catoid=34&navoid=980)
- The Application for Graduation may roll forward no more than three terms.
- During the rollover period, students are not required by the Graduate School to be enrolled for credit. Programs may require enrollment during the rollover period to complete degree requirements.
- Special Note: If a student has not completed thesis or dissertation degree requirements, s/he must be enrolled in thesis or dissertation credit during the rollover term(s).
- If a student does not enroll during the three rollover terms, the student must: 1) reapply to the Graduate School and be admitted, 2) reenroll for at least one credit, and 3) must reapply for graduation.