Minutes of the Liberal Studies Committee (LSC)
November 1, 2013
University Center, Dogwood Room

Members Present: Brent Kinser (chair), Debby Singleton, Elizabeth McRae, Erin Myers, Jim DeConinck, Martin Tanaka, Michelle Scifers, Niall Michelsen, Travis Bennett, Steve Baxley

Members Absent: Carol Burton, Paromita Biswas, Gary Jones

Guests: David Onder

Recorder: Ricky Lanning

1. Approval of minutes from the October 18, 2013 meeting:
   - The first agenda item was the approval of the minutes from the October 18, 2013 LSC meeting. Brent brought the minutes from the meeting before the committee and they were subsequently approved. The minutes are now available on the LSC website for viewing. (http://www.wcu.edu/10946.asp).

2. Discussion of CLA Results for WCU:
   - Guest David Onder (Director of Assessment) joined the committee to discuss the CLA in general terms. David informed the committee of the background of the CLA and that we are a pilot/test campus for the exam. WCU is not paying to administer the CLA this year since we are a pilot campus. The exam will be administered to 200 freshmen during the Fall semester and then to 200 seniors during the Spring semester. Results will be available in February 2014.

3. Discussion of BA 133 Syllabuses:
   - The committee reviewed three BA 133 syllabuses. The committee found that Professor Aho’s syllabus looked very good and clearly meets the requirements set out for P1. The LSC would like to suggest using Aho’s syllabus as a model for future instructors, so that when they construct their own versions of the class, they will be able to know what a version that solidly meets the P1 requirements looks like.

   - One of the members mentioned that in the wellness category, courses are built from a common template. Not a common syllabus but a common template for a syllabus would allow instructors to make their courses work for them in the context of a shared set of outcomes and goals and policies. The LSC suggests this approach as one that would bring a lot more demonstrable consistency to the course if many different faculty are going to teach it.
• Cagle’s syllabus did not include the LS outcomes for P1 at all, and this is in fact a requirement for courses offered in the LS Program. The LSC understands it was her first time teaching the course and views it as a common problem easily remedied.

• The absence of the calendar in Professor Hayes’s course and the outline provided to the committee by Professor Cagle made determining the specific content of these courses that might satisfy the P1 requirements impossible. The LSC urges the College of Business to take steps to make sure that the outcomes for P1 are being met in a solidly consistent manner in all versions of BA133.

4. Exception Status of ENVH 200 and ENVH 210:
   • A motion was made and seconded to add ENVH 200 and ENVH 210 to the listing of exceptions under the C5 category. The motion was approved and an updated version of the checksheet will be uploaded to the appropriate websites.

Time of Meeting Adjournment: 4:30pm