

# Grants Management for Local Governments



Tuesday, March 20, 2012

9:30 a.m. to 3:30 p.m. (registration at 9:00)

Auditorium of the North Carolina Arboretum

The 2009 American Recovery and Reinvestment Act, or federal stimulus package, increased the availability of grant funding for local governments, both through direct grants from the federal government and “pass through” grants from state government. These funding opportunities come at a time when local governments are operating at capacity and might not have the resources to develop an infrastructure that supports management of and reporting for federal grants.

To assist local governments in the western region, School of Government instructor Kelley O’Brien will offer a one-day grant management seminar for managers, department heads, and other local government staff involved in grants management or reporting.

Designed for public professionals new to grants management and the reporting required of federal grants, the seminar will provide an overview of the federal grants process, tools for program planning, and best practices in grants management that will support grant reporting. The seminar will address:

- Federal grants, including application procedures and the structure of federal grant proposals
- What to know *before* you apply: how to avoid obligations you cannot meet
- Program planning tools that support more effective grants management
- Pro-active strategies for ensuring a seamless grants management process

The workshop is co-sponsored by the Local Government Training Program, in the Department of Political Science and Public Affairs at Western Carolina University. For additional information, contact Vickey Wade at (828) 227-3442 or [vwade@wcu.edu](mailto:vwade@wcu.edu).

The cost of registration is \$35 for the materials, break and lunch. Registration ends Friday, March 16<sup>th</sup> or when the class is full. *Directions to the Arboretum:* <http://www.ncarboretum.org/>

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## 2012 Grants Management for WNC Local Government Officials

Name \_\_\_\_\_ Title: \_\_\_\_\_

Unit of Government: \_\_\_\_\_ County: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mail registration form and check made payable to Western Carolina University/WCU to:

Local Government Training Program, 345 Stillwell Bldg, WCU, Cullowhee, NC 28723