Faculty Senate Routing Form  
(action/proposal attached)

I. Item Title: __Resolutions to Faculty Handbook Sections 4.03, 4.04, 4.05, 4.07 and 4.10

a) Brief Description: __These resolutions were brought forward and voted on as a group. Most of these resolutions dealt with minor changes recommended by University Legal Counsel and the Office of the Provost. There was a more substantive change to Section 4.07. The deadline for tenure and promotion files had been the 20th working day of September. As the Faculty Senate has already approved the 1st working day of October for 1st, 3rd, 5th, 2nd and 4th year files and the 20th working day of September is just a few working days away from the 1st working day of October, the deadline was changed to the first working day of October, the same date that reappointment documents are due.

b) Initiated by: __CRC________________________

II. Faculty Senate Action: ☑ approved  ☐ not approved  ☐ other  date: __4/6/2011__

Comments: ____________________________________________________________

__________________________________________________________

FS Secretary signature: __Laura Wright__ date __4/6/2011__

III. Provost:  ☐ for information  ☐ Recognition of receipt  
☑ for action...................☐ approved  ☐ not approved

Comments: ____________________________________________________________

__________________________________________________________

Person responsible for Implementation: __Ben Liepman__

Provost signature: ___________________________ date __4/27/11__

IV. Chancellor:  ☐ for information  ☐ Recognition of receipt  
☑ for action...................☐ approved  ☐ not approved

Comments: ____________________________________________________________

__________________________________________________________

Chancellor signature ___________________________ date __5/23/11__
Once finalized copies will be returned to Nancy Gordon who will scan and distribute electronically to:
Chancellor
Provost
Chair of Faculty Senate
Secretary of the Faculty Senate
Associate Vice Chancellor for Academic Affairs (for catalog and handbook)
Associate Dean of Graduate School (for catalog)
Others (i.e. person responsible for implementation)
CRC Resolution 1: Modification of Faculty Handbook 4.03 C. 1. b per recommendation of University Legal Counsel and the Office of the Provost

Whereas, University Legal Counsel and the Office of the Provost have reviewed 2010-2011 revisions to the Faculty Handbook and recommend the following change,

Be it resolved that, the Collegial Review Council recommends the following amendment (in bold) be made to the Faculty Handbook:

4.03 C. 1. b:
"In making their recommendation, the various collegial review committees will rely on departmental criteria which are reflective of university standards (Section 4.04 C), but will, of necessity, base their judgment on the candidate's record of performance established prior to coming to Western Carolina University.”
CRC Resolution 2: Modification of Faculty Handbook 4.04, various sections, per recommendations of University Legal Counsel and the Office of the Provost

Whereas, University Legal Counsel and the Office of the Provost have reviewed 2010-2011 revisions to the Faculty Handbook and recommend the following changes,

Be it resolved that, the Collegial Review Council recommends the following amendments (in bold or strikethrough) be made to the Faculty Handbook:

4.04 D.1.d
Violation of collegial review committee confidentiality, including but not limited to the dissemination of written or verbal information, discussion of proceeding or resolutions, should be reported to and investigated by the appropriate Dean / Provost and may result in sanctions against the offending faculty member and will be held confidential.

4.04 D.1.f
... Further sanctions may include warning or reprimand (verbal or written), permanent removal of the privilege of serving at any level of collegial review or on committees that consider confidential material such as a candidate files...

4.04 D.1.g
Faculty members who have been sanctioned have the right to appeal, as indicated in Article 4 of the Faculty By-laws and Faculty Handbook 3.03 Article IV 3.3 of the By-laws of the General Faculty.

4.04 E.2.a
In the case of required administrative review (see Section 4.06 B), the candidate will submit a dossier rather than an application, regardless of year. The specific contents and format of the dossier are outlined by the Provost annually. See also Section 4.07.B

4.04 E.6.d
Assure that faculty members are sufficiently informed regarding the collegial review process, including the format and required documentation (see Guidelines for Applications / Dossiers provided by the Collegial Review Council and the Provost).

4.04 E.8.e, f, g, h, i
e. Provides training and written guidelines to the University Collegial Review Committee.
   f. Hears the initial appeal from candidates denied tenure or promotion by the Provost.
   g. Make recommendations to the Chancellor on tenure and promotion.
   h. Make decisions for reappointment.
   i. Inform the candidate in writing of his/her recommendation decision.

4.04 E.9.a
a. Receives recommendations from the Faculty Hearing committee concerning Reappointment, Tenure and/or Promotion.
4.04 E. 11
11. The Board of Governors
a. Hears appeals in accordance with The Code and UNC Policy 101.3.1"
CRC Resolution 3: Modification of Faculty Handbook 4.05 B. 2. D. per recommendations of University Legal Counsel and the Office of the Provost

Whereas, University Legal Counsel and the Office of the Provost have reviewed 2010-2011 revisions to the Faculty Handbook and recommend the following change,

Be it resolved that, the Collegial Review Council recommends the following addition (in bold) be made to the Faculty Handbook:

4.05 B. 2. D
D. Other information as determined by the College and/or Department Collegial Review Documents
CRC Resolution 5: Modification of Faculty Handbook 4.07, various sections, per recommendations of University Legal Counsel and the Office of the Provost

Whereas, University Legal Counsel and the Office of the Provost have reviewed 2010-2011 revisions to the Faculty Handbook and recommend the following changes,

Be it resolved that, the Collegial Review Council recommends the following amendments (in bold) be made to the Faculty Handbook:

4.07 B. 4
The deadline for the submission of tenure and/or promotion dossier is the 1st working day of October.
CRC Resolution 6: Modification of Faculty Handbook 4.10, various sections, per recommendations of University Legal Counsel and the Provost’s Office

Whereas, University Legal Counsel and the Office of the Provost have reviewed 2010-2011 revisions to the Faculty Handbook and recommend the following change,

Be it resolved that, the Collegial Review Council recommends the following addition (in bold and strikethrough) be made to the Faculty Handbook:

4.10 A. 1. d
In cases of Administrative Reconsideration of Tenure and / or Promotion decisions, the Chancellor will inform the faculty member of his/her decision. A faculty member may request review of the Chancellor’s negative decision on promotion, or tenure provided that 1) the negative decision was preceded by a positive recommendation from the Provost or 2) the faculty member had requested, in a timely fashion, reconsideration of the Provost’s negative recommendation.

4.10 B. 1. a. 1
1.a) A faculty member may request review by the Faculty Hearing Committee of the Provost’s negative decision concerning reappointment if, and only, if (1) the negative decision was preceded by a positive recommendation from the Provost or (2) the faculty member had requested, in a timely fashion, reconsideration of the Provost’s negative decision.

1.b) A faculty member may request review by the Faculty Hearing Committee of the Chancellor’s negative decision concerning tenure and/or promotion if, and only, if (1) the negative decision was preceded by a positive recommendation from the Provost or (2) the faculty member had requested, in a timely fashion, reconsideration of the Provost’s negative recommendation.