Liberal Studies Oversight Committee
Minutes
2:30 p.m.
October 22, 2007

I. Attendees Present: Brent Kinser, Tracy Zontek, Peter Nieckarz, Alex Macaulay, Will Poynter, Jim DeConinck, Windy Gordon, and Carol Burton
Guests: Jim McLachlan & Brian Dinkelmeyer

II. Approval of Minutes- 10-08-07 minutes approved

III. Proposal of PAR 315- Jim McLachlan responded to questions from LSOC members about the proposed addition of PAR 315. The course was approved by all LSOC members pending syllabus that includes LS objectives and ADA compliance statement before course is taught.

IV. PAR’s Future Support for LS Courses
One member opposed to adding any new LS courses because of funding & resources. Concern was over tremendous increase in number of new proposals & courses without additional resources. Carol will invite Provost Kyle Carter to discuss the faculty load, program additions and deletions, resources, and offerings in LS as well as across the board.

Recommend generating reports on:
1) PAR LS Courses
2) LS Courses Enrollment
3) ULP Courses each semester

The usefulness and administration of the ULP was discussed and will be reviewed by the LSOC as part of the assessment process for the liberal studies program. ULP- should be involved in major & tie into QEP for synthesis. For comparison purposes, there are:
PAR = 19 ULP’s on the books
HIST = 14 ULP’s on the books
ENGL = 9 ULP’s on the books

V. Changes to AA-5 Document: course frequency
Add statement of minimum enrollment #s for all liberal studies courses and ensure that when calendar year is mentioned it is clear that it includes summer.
Motion approved LS doc change

VI. Other Topics
PAR’s AA-5 (submitted by Daryl Hale)
C5 Share Folder- Kari will upload syllabi from Brian Dinkelmeyer
Survey Categories: Peter and Carol will meet following meeting to assign
   LSOC members to develop surveys for remaining perspectives areas to be
   assessed next semester.
Advising Day Tomorrow: 9:00 a.m. session for all students. Beth Lofquist,
   Carol Burton, Steve Baxley, Jim DeConinck, and Carol Mellen will attend
   as staff/faculty.
Comprehensive Articulation Committee-group/universities held a conference
call recently to discuss amendments to the CAA:
Transfer Advisory Committee (TAC)-requesting that universities do more to
   accommodate community college courses; anticipate changes being
   proposed from GA & TAC-Loosening Guidelines or force into
   compliance

Meeting adjourned at 3:45 p.m.