Liberal Studies Oversight Committee
Minutes
September 24, 2007

I. Attendees Present: Peter Nieckarz, Brent Kinser, Tracy Zontek, Terry Michelsen, Beth Tyson Lofquist, Jim DeConinck, Alex Macauley, Luther Jones, Melissa Wargo & Kari Hensley

II. Approval of Minutes
In reference to V. of the last meeting minutes- remove #3-Delete Not applicable because all apply to the goal

In reference to Steve Baxley’s proposal- all those courses currently transferring into WCU will continue to be accepted and those requiring waiver substitution forms will be processed on an as needed basis. The proposal was ideal and will remain in the pipeline until after the assessment plans and QEP expectations are met.

III. Survey items for faculty & students (Melissa)
Distributed sample and group discussed

IV. Math changes as proposed-approved as proposed
AA5 form has been done by Peter and he will send it to the appropriate people for signature of approval

V. Consultation Form
In future a consultation form will be necessary any Liberal Studies course is changed within one dept

VI. Liberal Studies Document changes-
Administrative titles within the Liberal Studies document need to be changed. Dr. Beth Lofquist, Associate Vice Chancellor for Academic Affairs was the previous ex officio member of the LSOC and now Dr. Carol Burton, Assistant Vice Chancellor for Undergraduate Studies will be her replacing her. The document needs to be updated to accurately reflect this change. We welcome Dr. Burton and Kari will update the document for review by the LSOC.

VII. Implementation of remaining assessment areas
Two more names of potential assessment team members for FYS were shared. April Tallant and Robert Crow.
Is three enough for C5 assessment? No, Brian Dinkelmeyer will recruit one representative from each of the four C5 depts and one external reviewer. The same for P1 & P6, Carol and Peter will send an email to the DH’s for nominations. LSOC will review the applicant pool. Assessment teams will work May 15-June 15 for a stipend of $750.