Liberal Studies Oversight Committee  
Emergency Meeting Minutes  
August 27, 2007

Attendees Present: Peter Nieckarz, Tracy Zontek, Windy Gordon, Brent Kinser, Luther Jones, Alex Macauley, Robert Anderson, Terry Michelsen, Will Poynter, & Carol Burton

This emergency meeting was called to discuss the time sensitive response needed from the LSOC in reference to Principle 3.5.1 of the SACS recommendation.

Committee members provided the following feedback on our response / proposed actions to SACS for Principal 3.5.1:

- Provide an update on the progress made toward meeting the program development plans for the C1 (writing) and c4 (wellness) categories assessed in 2006. Provide web link to assessment and program development plans.
- Include an executive summary/narrative of the assessment plans of the last two areas assessed (c2 – mathematics; c3 – oral communications) instead of the entire plans. Provide web link to the actual plans.
- Include the program development plans for mathematics and oral communications as part of the response to SACS.
- Address the confusion over/clarify the total number of core and perspective areas by stating that the upper level perspective is imbedded in the perspectives and is not an additional area. After double-checking the LS document, it is clear that upper level perspectives do not have separate learning outcomes from the general outcomes for the perspectives areas. We may revisit this at some point, but not now.
- Amend the timeline for assessing the remaining core/perspective areas to reflect that all areas except the first year seminar will have data collection in spring 2008 and faculty teams will write reports in the summer/June, to be followed by the creation of Program Development Plans in July 2008. First year seminars will need to have data collection during fall 2007 since the majority of the seminars are offered in fall semesters. Assessment and Program Development plans for first year seminar can still be written in the summer.

Other recommendations not to be included in SACS response:

- Consider how we can combine the faculty assessment teams so that larger teams review multiple perspectives areas.
- Committee needs to develop surveys to assess first year seminars asap.