

Liberal Studies Minutes
October 4

Members Present: Millicent Abel; Winford Gordon; Brent Kinser; Brian Dinkelmeyer; James DeConinck; Jeanne Kaufman; Peter Nieckarz; Charles Wallis; Tracy Zontek; Kari Hensley

Also attending: Dr. Fred Hinson; Terry Michelsen

Agenda

1. reviewing the minutes, and
2. continuing our progress on LS assessment.

After reviewing the minutes several suggestions were made for revisions. **The minutes were accepted, pending the suggested revisions.**

Suggestion was made to revise the current LS list in the schedule of classes to show only LS and upper level electives being offered that semester. Per Dr. Fred Hinson it could happen Summer 2005 after funding is reviewed.

LS Assessment

Brent met with the English chair and the draft of the C1 assessment instrument was very well received. Brent provided a newly revised copy to committee.

Tracy distributed her C4 wellness draft for review leading the committee to several questions.

Do we want to know about “informally assessing”? YES was the overall comment.

Proposal was made to not only offer scantron assessment but online as well. After some discussion, the online administration was viewed as the best and most efficient way of collecting the data.

Conversation mentioned assessment methods versus course delivery methods, and possibly having lists for both.

A suggestion was to design one question to identify tone/ delivery method.

What are we the committee and/or departments going to do with sample work? The committee agreed that evaluation of student work (if any) will be handled separately from the assessment document currently being developed.

The focus is on assessing the liberal studies program and not on individual student outcomes.

Keep in mind when assessing courses we need to somehow track if faculty members are adjunct, part time or full time. A suggestion was made that dept heads could provide this information. Later, the committee agreed that this information should be included on the questionnaire form itself.

Per Dr. Hinson the LS document refers to the best representation to teach LS courses. Communication between the dept head and faculty is a must. What we want to identify are disconnects.

Committee should recommend that faculty complete assessments on all courses as part of faculty load.

Bil Stahl in ITS will be contacted in reference to finding someone to assist with placing the LS survey online.

***REMINDER* WE WILL NOT MEET NEXT WEEK, AND THE MEETING OCTOBER 18 WILL BE HELD IN THE CARDINAL ROOM.**