

College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, December 1, 2010 at 9:00 a.m. in Killian 218.

Members present: G. Ayuninjam, D. Brotherton, R. Corbin, D. Claxton, M. Karvonen, D. McCord, W.D. Nichols, L. Nickles, P. Schoon, J. Smith, E. Franklin

Members absent: D. Grube

Others present: J. Stewart

Announcements

I. Announcements

Council Members

- **Holiday Luncheon**
The luncheon will be held on Friday, December 10 in the Blue Ridge Conference Center. The cost is \$8 and reservations are still available. Please see Wilma Nations in KL 250 by Friday, December 3 if you would like to attend.
Lee
- **SUTEP Partnership Grants**
Elaine announced the SUTEP Partnership Grant committee, comprised of five members from across the college, has completed their review of the SUTEP Partnership Grant applications. They received submissions from many districts across Western North Carolina. The committee will award a total of \$4992 for the winning proposals.
Elaine
- **NSF Grant:**
Elaine announced that WCU in collaboration with the Pisgah Astronomical Research Institute (PARI) and educators from Buncombe, Madison, and Transylvania Counties will be seeking a NSF Grant for the purchase Geo-domes. The Geo-dome allows for research about learning in an immersive environment. PARI will be responsible for educating the teachers as to how to use the Geo-dome. Meanwhile, WCU will concentrate on research. The grant proposal is due 1/6/2011. Elaine announced that there is an opening on the team for a research partner that will focus on quantitative data. Anyone interested in this project should contact Elaine.

II. Guest Speaker – *Angie Frederick, Director of Fitness Center*

Angie announced that the Recreation and Wellness classroom presentation request process can now be completed online at reccenter.wcu.edu/outreach. Additionally, she related that the NCHA data for fall semester is complete and available to faculty and students for projects as appropriate. Angie requested feedback from the Leadership Council as to when the best time is to inform instructors about classroom presentations for the upcoming semester. The Council recommended sending an email in December and then again in January regarding these updates. CEAP will be hosting Wellness Wednesday for the month of January, 2011. Angie also announced the Wellness Mini-Grant Program for students. These mini-grants award up to \$300 to a student or student

group to present programs that promote wellness on campus. Deadline for Spring 2011 grant applications is March 31.*

III. **Dean's Report**

COD Update

The Provost has mandated that all self-study program reports be submitted to the Provost's office 2 weeks prior to the date of the external auditor's visit. These reports will be due to the Dean's office one week prior to the Provost's deadline.

IV. **Theme Discussion –**

*– CEAP Program Prioritization – Clarification for Task Force **

Attachment for Program Reports *

Perry announced that the Provost has requested that the colleges prepare a budget scenario of an additional 10% reduction. The deans have been asked to attach the costs of each program to the prioritization reports and recommendations that will be submitted to the Provost on 2/15/11. Perry announced that, in the end, it will be a committee outside of the college that recommends the final decision about programs. However, he is committed to doing everything possible to preserve people during this process. The new budget scenario may call for reorganization within the college

The Council discussed the Task Force's recommendation as to the reporting of SAI data in the CPP reports and found their input to be very important. The Council agreed that organizing this data programmatically was beneficial. David C. was asked to provide a summary to the Dean on his program summary method for collecting and organizing the data.

The dean requested a report from the department heads that identifies the enrollment for each course, categorized by program. These reports will be due to the Dean's office by 12/10.*

V. **Business Items**

KL 107 – Graduate Assistant Area

Perry

Killian 107 will be transitioned into Graduate Assistant workspace on or around 12/3. The department heads were asked to notify faculty.

Faculty Senate Action re: TPR *

David

The Faculty Senate adopted a resolution to change the Tenure, Promotion, and Review (TPR) process from completing a major dossier review in years 1-5 to completing a major dossier review in years 2, 4, and 6 only. In years 1, 3, and 5 there will be an abbreviated application process. The applications will be reviewed by the department head, the Dean,

and the Provost. At anytime, the Dean in consultation with the department head can initiate a full review.

Botner Superior Teaching Nominations * Perry
Department nomination due to Dean by February 1, 2011

Smartphone Subsidies Meagan
Changes for the email “push” service go into effect 1/17. In the current economic climate the college will not be able to subsidize this service for faculty.

Teaching Evidence in CRC Reviews Perry
Concerns about the TPR dossiers not reflecting an instructor’s use of the discipline’s literature in teaching has been brought to the attention of the college. The Dean charged the Leadership Council to work with the department faculty to review the Departmental Collegial Review Document (DCRD) and determine where this evidence should be reflected. The Dean recommended addressing collegiality and clarification on roles and review ratings on articles, as well.

**Handouts-sent electronically*

VI. Important Dates

January 7-8, NCCAT	Teaching Fellows/Sophomore Leadership Conference
Friday, December 10, 2010, 11:30 AM, Blue Ridge Conf.	CEAP Holiday Luncheon
Tuesday, February 1, 2011	Dept. Botner Nominees Due to Dean
Monday, April 18, 2011, 11:45 AM, KL 104	Dean’s Appreciation Luncheon
Wednesday, April 13, 2011, 3:30 PM, UC Grand Room	CEAP Honors and Awards Ceremony

College Meetings:

Friday, January 7, 2011, 10:00 AM, KL 104	CEAP College Meeting
Wednesday, March 16, 2011, 3:30 PM, KL 104	CEAP Meets w/Provost Stanford

TPR Dates:

December 10, 2010	3-5 YR Reappointment Files Due to Dean
February 1, 2011	3-5 YR Reappointment Files Due to Provost
February 7, 2011	1 st YR Reappointment Files Due to Dean
February 7, 2011	PTR Files Due to Dean
February 21, 2011	1 st YR Reappointment Files to the Provost
February 21, 2011	PTR AA12 Due to Provost

10-11 Leadership Council Dates:

Wednesday, December 1, 2010, 9:00 AM	Wednesday, December 15, 2010, 9:00 AM
Wednesday, January 5, 2011, 9:00 AM	Wednesday, January 19, 2011, 9:00 AM
Wednesday, February 2, 2011, 9:00 AM	Wednesday, February 16, 2011, 9:00 AM
Wednesday, March 9, 2011, 9:00 AM	Wednesday, March 23, 2011, 9:00 AM
Wednesday, April 6, 2011, 9:00 AM	Wednesday, April 20, 2011, 9:00 AM

Wednesday, May 4, 2011, 9:00 AM
Wednesday, June 8, 2011, 9:00 AM

Wednesday, May 18, 2011, 9:00 AM

Dean Schoon adjourned the meeting at 12:00PM.