College of Health and Human Sciences Award Process

• Although faculty/staff may be nominated or self nominate for a number of awards, the nominee may only submit credentials for one.

• Application materials are limited to 3 pages and must focus on the recognition and why the candidate feels he or she are deserving of the award. Supporting material must be well organized, current and relevant to the award. (Please do not submit reappointment/tenure and promotion portfolio). If there is a website or additional information the candidate wishes the committee to see please indicate the website etc on the application statement.

• All application materials must be submitted in printed format (NO ONLINE MATERIALS will be accepted) to the Dean’s Office by the deadline. If material is received after the deadline date, it will not be reviewed.

• An award does not have to be given annually if the committee does not feel the candidates nominated merit the honor.

• At the conclusion of the vote for the award, the committee must submit to the dean a 3-4 sentence statement regarding why the award was given. This information will be used for the award letter as well as at the awards ceremony.

• This information should be shared with department heads/school directors at the next Executive Council meeting for their input.

• These guidelines will be reviewed by the Dean’s Advisory Committee on an annual basis

Four College Awards (Recipients selected by Dean’s Advisory Board)

I. Health and Human Sciences Faculty Student Engagement Award

Purpose of Award
The College of Health and Human Sciences Faculty Student Engagement Award recognizes a faculty member who has gone beyond his or her responsibilities to engage and encourage undergraduate and graduate students in learning, scholarly activities, and/or professional development. Examples include student engagement in conferences, field trips, independent study activities, international/national travel, service learning activities, and/or work with student clubs/organizations. Although teaching excellence, scholarly activity, and service are important roles of faculty members, these areas will not be considered for this award.

Eligibility
• Full time faculty status at Western Carolina University for at least 2 years
• Faculty rank of assistant professor or higher
• Has not received the College of Health & Human Sciences Faculty Student Engagement Award in the last 5 years
• Student engagement activities must have been completed while employed at WCU.
Format of Award:
The recipient will receive $400.00 professional development travel voucher (for the next academic year) and a plaque.

Nomination Procedures:
Faculty may be nominated or may self nominate after confirming that prospective nominee is willing to accept the nomination and submit his/her supporting materials by the deadline date.

Supporting Materials Required by the Nominee
- Letter to the committee addressing how the nominee meets the two achievement criteria listed above (in the case of self-nomination, this letter will serve both purposes)
- Documentation of student engagement activities
- Other materials to support student engagement activities in the last 3 years

Faculty Student Engagement Award Committee
The Faculty Student Engagement Award Committee will consist of the Dean’s Faculty Advisory Committee. The previous year’s award recipient will become an ad hoc member of the respective selection committee:

Achievement Criteria to be Used by the Selection Committee:
1. Evidence of student engagement
2. Impact of engagement activities on the student(s), and/or profession

II. Health and Human Sciences Faculty/Staff Leadership

Purpose of Award
The College of Health and Human Sciences Faculty/Staff Leadership Award recognizes a faculty or staff member who has gone beyond his or her responsibilities to act in a leadership capacity with other faculty, staff, and/or department or school. Examples may include researching and/or writing a new program, bringing in guest speakers or additional resources to WCU, training or mentoring new employees, engaging with others in the community to publicize a program, or working with others to change or modify existing policies.

Eligibility
- Full time faculty or staff member at Western Carolina University for at least 2 years
- Has not received the College of Health & Human Sciences Leadership Award in the last 5 years
- Activities must have been completed while employed at WCU.

Format of Award:
The recipient will receive $400.00 professional development travel voucher (for the next academic year) and a plaque.

Nomination Procedures:
Faculty may be nominated or may self nominate after confirming that prospective nominee is willing to accept the nomination and submit his/her supporting materials by the deadline date.

Supporting Materials Required by the Nominee
• Letter to the committee addressing how the nominee meets the criteria listed above (in the case of self-nomination, this letter will serve both purposes)
• Other materials to support leadership activities in the last 3 years

**Faculty Student/Staff Leadership Award Committee**
The Faculty/Staff Leadership Award Committee will consist of the Dean’s Faculty Advisory Committee. The previous year’s award recipient will become an ad hoc member of the respective selection committee:

**Achievement Criteria to be Judged by the Selection Committee:**
1. Evidence of leadership activities
2. Impact of activities on students, faculty, staff and/or department or school

**III. Health and Human Sciences Faculty Service Award**

**Purpose of Award:**
The College of Health and Human Sciences, Faculty Service Award recognizes a faculty member who has provided outstanding service to the university, college, community, and/or profession. Examples include leadership roles on committees at departmental, college and university levels; contribution of professional expertise to the work of community boards, organizations, and other public/private agencies/facilities; delivery of continuing education programs, and/or combinations of the above activities. Although teaching excellence and scholarly activity are important roles of faculty members, these areas will not be considered for this award.

**Eligibility:**
• Full time faculty status at Western Carolina University for at least 2 years
• Faculty rank of assistant professor or higher
• Has not received the College of Health & Human Sciences Faculty Service Award in the last 5 years
• Service activities must have been completed while employed at WCU.

**Format of Award:**
The recipient will receive $400.00 professional development travel voucher (for the next academic year) and a plaque.

**Nomination Procedures:**
Faculty may be nominated or may self nominate after confirming that prospective nominee is willing to accept the nomination and submit his/her supporting materials by the deadline date.

**Supporting Materials Required by the Nominee**
• A letter to the committee addressing how the nominee meets the two achievement criteria listed above
• Documentation of service activities (in recent years)
• Other materials to support service activities

**Faculty Service Award Committee:**
The Faculty Service Award Committee will consist of the Dean’s Faculty Advisory
Committee. The previous year’s award recipient will become an ad hoc member of the committee.

**Achievement Criteria to be Used by the Selection Committee:**
1. Evidence of outstanding service
2. Impact of outstanding service

**IV. Health & Human Sciences Faculty Scholar**

**Purpose of Award**
The College of Health and Human Sciences Faculty Scholar Award recognizes outstanding scholarly activity as represented by current (within the last 3 years) research, publications, and/or professional presentations. Although teaching excellence and service are important roles of faculty members, these areas will not to be considered in this award.

**Eligibility:**
- Full time faculty status at Western Carolina University for at least 3 years
- Faculty rank of assistant professor or higher
- Has not received the College of Health and Human Sciences Faculty Scholar Award in the last 5 years
- Scholarly activities must have been completed while employed at WCU

**Format of Award:**
The recipient will receive $400.00 professional development travel voucher (for the next academic year) and a plaque.

**Nomination Procedures:**
Faculty may be nominated or may self nominate after confirming that prospective nominee is willing to accept the nomination and submit his/her supporting materials by the deadline date.

**Supporting Materials Required by the Nominee**
- A letter to the committee addressing how the nominee meets the criteria listed above (in the case of self-nomination, this letter will serve both purposes)
- Documentation of publications and presentations for the last 3 years
- Other materials to support scholarly activity

**Faculty Scholar Award Committee:**
The Faculty Scholar Award Committee will consist of the Dean’s Faculty Advisory Committee. The previous year’s award recipient will become an ad hoc member of the committee.

**Achievement Criteria Used by the Selection Committee**
1. Evidence of the advancement of knowledge
2. Impact of scholarly activity on the discipline/profession
Two Other Awards

1. Board of Governor’s Innovation Teaching Award

Purpose of Award
The College of Health and Human Sciences Board of Governor’s Innovation Teaching Award encourages, supports, and recognizes innovation teaching. Components of innovation include originality, the introduction of something new, creativity, new ideas, methods or devices and novelty.

Eligibility
All full-time faculty members (including Associate Dean and Department Heads) who are at the assistant professor level or higher and in at least their third year of full-time service in the College of Health and Human Sciences are eligible. Faculty may not receive the award in consecutive academic years.

Format of Award
The recipients (one tenured faculty and one non-tenured faculty) will receive $500 and a plaque.

Nomination procedures
Faculty may be nominated or may self nominate after confirming that prospective nominee is willing to accept the nomination and submit their supporting materials by the deadline date.

Supporting Material Required by Nominee
Three-(3) page maximum statement (12 font, double-spaced) prepared by the nominee discussing nominee’s innovation teaching and what constitutes this activity or teaching as innovative, plus supporting documentation; Explain how activity or teaching influenced student learning.

Failure to supply supporting materials will result in forfeiture of the nomination.
In the event that a winner is not chosen for one or both of the categories (tenure/non-tenure), the award will not be given for one or both categories.

BOG Innovation Teaching Award Committee
The committee shall be composed of one student and one faculty member selected by each Department Head. The Dean will appoint one of the faculty members to serve as Chair of the Committee. All terms shall be for one year.

The BOG Innovation in Teaching Award Committee shall be responsible for review of all nominee materials. The Committee shall select two finalists (one non-tenured full-time faculty member who is in at least his/her third year of service at WCU and one tenured faculty member). The Committee may interview the finalists prior to submitting the recommendations to the Dean. Meetings shall be called by the Chair. The Selection Committee shall be responsible for following the Board of Governors Innovation in Teaching Award Guidelines.
2. Donald C. Morgan Faculty Scholar Award

Purpose of Award
The Donald C. Morgan Faculty Scholar Award is presented annually to a faculty member from one of the departments of Health Sciences, Nursing or Physical Therapy. The Award was created in honor of Donald C. Morgan, retired CEO of Harris Regional Hospital for his support of the health related programs in the former School of Nursing and Allied Health. The Award recognizes scholarly activity as represented by current (within the last five years) research, publications, professional presentations and the integration and dissemination of knowledge (especially across discipline boundaries). This is not a teaching award!

Eligibility
- Full time faculty status at Western Carolina University for at least 3 years in the departments of Health Sciences, Nursing, or Physical Therapy.
- Faculty rank of assistant professor or higher.
- Have not received the Donald C. Morgan Award in the last 5 years.

Format of Award
The recipient will receive a check for $400, a plaque, and his/her name inscribed on a permanent plaque in Moore Building.

Nomination procedures
Faculty may be nominated or may self nominate after confirming that prospective nominee is willing to accept the nomination and submit their supporting materials by the deadline date.

Supporting Material Required by Nominee
- A letter to the committee addressing how the nominee meets the three achievement criteria listed above (in case of self-nomination, this letter will service both purposes).
- A current curriculum vitae or current TPR folder (minus AA12 and AFE statement)
- Documentation of publications and presentations for the last five years.
- Other materials to document scholarly activity in the last five years.

Donald C. Morgan Faculty Scholar Award Committee
The committee shall be composed of three faculty members (one each from the three health professions departments) appointed by the Dean and one health care professional from Harris Regional Hospital. At least one of the faculty must have served on the committee the previous year. No committee member shall serve more than two consecutive years. The Dean will appoint one of the three faculty members to serve as Chair of the committee. No one shall serve more than one year as Chair. The Committee may interview the finalists prior to submitting the recommendations to the Dean. Meetings shall be called by the Chair.

Achievement Criteria Used by the Selection Committee:
1. Evidence of the advancement of knowledge.
2. Impact of outcomes from scholarly activity on discipline or profession.
3. Evidence of the integration and dissemination of research findings.