Members Present: Beaudet, Bloom, Buskey, Butcher, Carter, Catley, Corbin, Decatur, Jaqua, Jorissen, Kloeppel, Nickles, Rose, Ruebel, Schade, Schallock, Unruh

Note: With 8 proxy votes, there was a quorum for items requiring a vote.

I. Dean Dale Carpenter

The Dean was attending another meeting and was not present.

II. Approval of Minutes

The February 11th meeting minutes were approved.

III. Update from P-12 Partners

IV. Chair’s Report

A. Xtreeme Challenge

The leadership groups of both the Living Learning Community WHEE Teach and the Teaching Fellows will be attending a team building retreat this weekend in Monroe, NC. Activities include a challenge walk, high ropes, and outdoor adventure trail.

B. Field Trip to Cherokee Schools

In our ongoing efforts to build relationships with our partner schools, 40 students from the Teaching Fellows and WHEE Teach groups will be able to tour the school complex on March 15th.

V. Information

A. Admissions

B. Curriculum – Lee Nickles

1. Curriculum Items

Lee asked Kathy Jaqua to talk about the Math Department’s three curriculum proposals. Kathy explained that they want to develop a 4 + 1 option for their BSED undergraduate students that would permit students to take between 2 and 4 graduate math courses while completing their BSED program. This would allow students to substitute 500 level math courses in their senior year. The key feature of the program proposal is that students will be able to take up to 12 hours of graduate level courses satisfying requirements for the BSED as advanced placement toward the MAED in Math.

Some Council members questioned the “double dipping”. Both Kathy and Kim said there have been many conversations with the Graduate School and this is similar to the Math Department’s 4+1 BS/MS program that has existed for a number of years.

Kim asked for a motion to approve the following Math curriculum items as one slate. Motion and second to approve. Motion passed.

**BSED MATH:** Program proposal to develop a 4+1 option for our BSED undergraduate students allowing students to take graduate level math courses as part of their BSED program and then go on to finish their MAED program.

**MATH 514:** This proposal will allow students to take Math 514 and substitute this for the Math 610 required in the MAED program, and Math 414 required in the BSED program. Math 514 will involve a research-focused project on the teaching of mathematics with technology.
MAED MATH: This proposal would add Math 514 as a course offering for the MAED Comprehensive Education – Mathematics program, which could be taken as an alternative to the current Math 610 requirement. This plan will meet the needs of our outstanding students, allowing them to earn an undergraduate and Master’s degree in 5 years.

Lee asked for a motion to approve the entire slate. Motion and second to approve the slate. Motion passed.

Lee then brought forth the following curriculum items:

School Counseling: This proposal would allow students to take either COUN 670 or EDRS 602 research methods courses giving students increased schedule flexibility. Motion and second to approve. Motion passed.

SPED Minor: This proposal changes the course mix of the SPED minor by eliminating courses that are no longer taught and giving students the flexibility to choose from a list of courses. Motion and second to approve. Motion passed.

SPED MAED AIG: This proposal will allow students that have completed the four course AIG licensure courses with a 4.0 GPA to waive the GRE requirement if they wish to apply to the MAED program in Special Education: Gifted Education. The purpose of the GRE is to predict if a student will be successful in graduate school. By completing the four AIG courses with a 4.0 GPA a student has demonstrated that he/she can be successful.

Several Council members questioned the change in admission and Graduate School requirements. Brian explained that the Graduate School enforces a program’s admission requirements. It is the program’s decision whether or not to require the GRE, not the graduate school.

Motion and second to approve. Motion passed.

2. Advanced Licensure Portfolios

Lee reminded everyone that completion of advanced licensure portfolio begins this semester. The portfolio needs two evaluators. Lee needs to know what faculty should be in TaskStream as evaluators and asked that folks let him know. Lisa requested that all SPED faculty have access to everything. There is help on the website and a link on TaskStream to a video Lee did to assist students with completing the technology portion of the portfolio. Students should contact Lee with questions.

C. Appeals – none

D. Policy and Procedures – none

E. Field Experiences - Mary Beth Decatur

The committee to review problematic background checks to make a recommendation for WCU to put forward field placements recently met and reviewed the checks of 12 students. Three students were declined, eight students could be placed in schools where their background checks were shared, and one student required three separate requests for placement before a placement was accepted by a school. Mary Beth said this is not a pleasant task but it is important for school partners to know we are taking care of this and holding our students to a higher standard. Lori Unruh mentioned that the Psychology Department does their own graduate placements so they will need to address the issue of background checks for their students.

Part of the background check process includes a university records check with the Department of Student Community Ethics, the addition of a question “Have you ever been charged…?” under the Statement of Applicant section of the CEAP Application for Admission to Teacher Education, and the requirement that students contact Mary Beth within 72 hours of an incident.

Mary Beth announced that the Office of Field Experience will be getting rid of the field experience self-placement option for EDCI 201. Students can make recommendations but the actual placement will be done by the OFE director.

A question was raised about international student background checks and how we find information from outside the USA. Mary Beth said she reviews the background checks from their campus international adviser.
F. Assessment- Renee Corbin

Renee reminded Council that Assessment Resource Day will be held tomorrow, March 8, from 1:00-3:00 p.m. in Killian 116 and 118. She reiterated the workshop is to provide the college with assessment resources that can be utilized in day-to-day activities. Lee Nickles, Jason Melvin from the Faculty Commons, and Renee will presenting on TaskStream, NC Falcon, video tools, and learning where to find data needed for reports. There will be four 30 minute sessions so feel free to drop in as you have time or join all four sessions.

The annual Committee Operations Survey will be administered soon. Committees are on a 2-3 year cycle and if you are on any committees currently within that time frame, Renee asked that you please take a few minutes to complete the survey.

Renee reminded Council that the deadline for the CEAP Climate Survey ends March 8th.

G. Technology – none

VI. Other

Catherine inquired about an NCATE Standards Committee form. Kim will be sending out an email to committee chairs in the near future so they know what they already have and what they still need.

Kim announced that Catherine Carter and Mary Ella Engel will be attending the CAEP Conference in Kentucky.

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Barbara Schade
PEC Secretary