College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, August 7, 2013, at 10:00 a.m. in Killian 202.

Members present: D. Brotherton, D. Carpenter, R. Corbin, K. Corzine, M. Decatur, D. Grube, A. Malesky, M. Rompf, K. Ruebel, D. Strahan, R. Wike

Members absent: L. Nickles

Minutes: Motion and second to approve the minutes dated 7/17/2013 passed unanimously.

Search Committee Reports

The Department of Human Services is seeking permission to interview for the tenure-track faculty position in educational research.

The STL administrative support associate position committee has met and has selected two candidates for interview.

The Office of Field Experiences will soon be recruiting an Administrative Support Associate. Linda Raxter, who has been with the College of Education and Allied Professions for the last seven years, will be leaving the College.

Dean’s Report

The following documents from the Chancellor’s Leadership Retreat were distributed to and reviewed with council members:

- WCU Priorities 2013-2014
- Campus Priorities Identified at CLC Retreat (Draft)
- WCU Enrollment Report (30 days prior to census date)
- WCU Metrics for Performance Based Funding – Currently, university budgets are based on enrollment. The NC University system would like to move to performance based metrics for funding. Universities have had the opportunity to select measures and WCU has opted for the following:
  - Transfer 4-year Graduation Rate
  - 4-year Graduation of First-time, Full-time freshmen
  - Degrees Awarded in STEM & Health
  - Space Utilization of Classrooms/Laboratories
  - Percent of Alumni Giving
- Human Resources Issues and Trends (WCU, August 1, 2013)

Dale distributed The University of North Carolina 2013 Session Recap document and noted the last two legislative update items: student attorney legislation and permission for concealed weapon permit holders to bring guns onto campus. Also of note is the 2013-2014 Year at a Glance NC Department of Public Instruction Educator Preparation which highlights training opportunities related to changes in legislation to Praxis II requirements.
Office relocations/moves within the College are just about finished. There were 40+ college members participating in the move. The energy and spirit of the College membership during the process was a true reflection of CEAP’s commitment to its mission and students.

Business Items

Opening of School Meeting

Dale invited council members to make suggestions for inclusion at the opening school meeting. The fall meeting typically includes introductions of new colleagues and faculty promotion announcements. A sign-up sheet for refreshments was provided.

Enrollment Numbers from IHE Reports

Renee

Each year the IHE report is submitted to DPI on behalf of the College which includes a narrative and data file. Of note, Renee reported a downward trend in licensure candidate enrollment. TRACS has met with Admissions to create a profile of teacher licensure candidates. This information will be brought back to the Council. In addition, Renee reviewed current enrollment numbers which showed Elementary Education, Psychology, Special Education and Teacher Certification as showing increases. The Human Resources master’s degree is up 40% since 2009 and the Psychology program has increased 78% since 2009. Overall results show that the College has experienced a 12% decline year-to-year and 25% since 2009.

Program Evaluation Survey Results

Renee

There were 111 students completing the program evaluation survey. The overall rating has decreased slightly. Dale asked that data related to supervision intern visitations be reviewed for further understanding and data relevance. Overall rating for supervision satisfaction and presence of supervision is the highest that it has been since initiation of the survey. With regards to preparation questions, the responses are similar. Lowest response ratings received were related to students’ abilities to address special needs students. Specifically, students remarked that additional IEP training was needed. Survey information has been aggregated by program and has been distributed to program coordinators.

Program Prioritization

Kim R./Dan

HPE Masters program is being discontinued. Dan reported that the program has been in contact with its students. A two-year teach-out plan is being developed. A meeting was held yesterday at which templates were provided for programs to use to develop individual teach-out plans. Graduate assistantships will be available for continuation of graduate students during the two-year teach-out period. Music Education, Math Education and TESOL are also being discontinued. Liberal studies courses taught by graduate assistantships going forward will be evaluated this academic year.

Masters Students & Accelerated Programs

Dale C.

North Carolina legislation has eliminated the bump in pay for M licensed teachers. The NC State Board of Education is scheduled to meet tomorrow to develop a proposal to the legislature which is expected to request that May graduates qualify for pay increase. Currently, the legislation is written such that teachers must be on the payroll with an M license as of April 1st. Outside of course instruction completion, licensure requirements include program portfolio and comprehensive exam completion. More information should be known by Friday. Dale asked that units identify students who may be affected and status of credits completed. This includes students in school counseling, school psychology, MSA and social-work degree programs. Dale reported that UNC Charlotte will increase...
seats for courses and maintain course requirements; however, UNC-C will not create independent studies.

**Student Learning Outcomes**

*Dale C.*

All undergraduate programs must have SLOs. By the end of August departments must look at these and provide any updates so that student learning outcomes can be published in the catalog.

**E & T Requests ***

*Dale C.*

Dale distributed information related to E & T information. A special meeting of unit heads will be called to discuss the College request.

**Major Event Requests ***

*Dale C.*

If you would like to request members from the Provost Office to attend major events this fall, then please submit the provided request form to Anne Aldrich.

**Important Dates**

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<th>Leadership Council Meetings</th>
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<td>Wednesday, August 7, 2013, 9:30 AM</td>
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<td>Wednesday, September 4, 2103, 9:30 AM</td>
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<td>Friday, November 8, 2013, 9:30 AM</td>
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<td>Wednesday, March 5, 2014, 9:30 AM</td>
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<td>Wednesday, April 2, 2014, 9:30 AM</td>
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<td>Wednesday, June 4, 2014, 9:30 AM</td>
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Interim Dean Carpenter adjourned the meeting at approximately 11:30 a.m.