College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, June 5, 2013, at 9:30 a.m. in Killian 202.

Members present: D. Carpenter, R. Corbin, K. Corzine, M. Decatur, A. Malesky, D. McCord, L. Nickles, M. Ray, T. Rose,


Minutes: Motion and second to approve the minutes dated 5/22/2013 passed unanimously with the condition to note the attendance of A. Malesky.

Dean’s Report

Recently the Leadership Council worked on a 3% budget reduction. The Chancellor asked for the College to develop a 5% budget cut plan and then a plan for a 5.5% reduction. Dale reviewed this proposal with the council. There will probably not be any new positions for the next two years. NC Legislators are determined to have the final budget ready by July 1st.

Retention numbers in the college look good. Departments should keep a close watch on classes, cancel under enrolled classes and not offer elective classes if they are not needed. Electives may be offered every two years. Streamlining courses offered would help enrollment.

Program Prioritization: There is a meeting this afternoon (3:30pm) to discuss the timeline. CEAP has several programs and joint programs that could be cut/reorganized. There will be an appeal process. If programs are cut, students will be able to complete their program. Adjunct faculty may be hired to help students complete their programs. The money for adjunct comes from different fund than permanent faculty. Programs would like the opportunity to solve their FTE issues.

Killian is getting a new roof. The work will begin this summer and continue into the fall semester. Barriers will be put in place for protection of students/faculty/staff.

Business Items

CEAP Calendar Discussion

Lydia presented options for a CEAP calendar to the council members.

- A motion was made to continue the development of the CEAP calendar with the following categories: CEAP Events, CEAP Faculty/Staff, CEAP Deadlines, and CEAP Outreach. The calendar will also include key information from the WCU Academic Calendar. The motion passed unanimously.

Attended Program Prioritization Meeting

Renee

- Information on program quality will be requested in the future and a self-report on how the program is doing will also be required. It should include data that reflects the quality of the program and may include program achievements. Quality indicators such as number of students that go onto graduate school, exams scores, and alumni surveys, etc. can be included.
- Faculty and staff will be required to use digital measures in the upcoming year. Notification about this requirement will be sent from departments and the Dean’s office. Before implementing, the departments would like confirmation that Digital Measures information can be successfully pulled into the CRC.
- Program cost data will become more important in the future: cost to graduate a student from CEAP, programs using resources effectively, and the FTE will be weighted heavily. The FTE 12 cell grid should be included in this evaluation process.
- Students’ academic information may be taken into consideration for program prioritization: entry level SAT scores, grade distributions.
- Faculty evaluations are being considered to be a part of the program prioritization.
- Research is being conducted to determine what is considered to be a successful internship II.

Renee provided the council with updated Assessment Day Follow Up and Summary Assessment Report templates.

**Web Pages Update**

*Lee*
- Old numbers attached to the webpage (example: www.wcu.edu/3036.asp) will be nonoperational in the near future. CEAP should start updating paper brochures, posters, flyers, etc. before the connection is turned off. Any QR codes will need to be updated. The way we get around the long URL is with subdomains (example: ceap.wcu.edu). If a program wants a webpage to have a subdomain, please notify Lee.
- CEAP has 591 pages. The scaffolding of webpages is not visitor friendly and many pages duplicate information which causes a big problem when the data is not kept up to date. The college needs to work on consolidating pages.

**Standard 6**

*Mary Beth*
- Standard 6 is a new evaluation process in the school systems that is influencing the teachers’ willingness to host interns. Teachers are reluctant to allow interns to take control of the classroom because the students’ performance reflects on the CT, not the intern.
- Recommendation is to be proactive and allow co-teaching during internship II which will help take the pressure off of the CT. Collaborative teaching is a wonderful model to use and is a strategy we should endorse in these situations. This recommendation should be brought up at the curriculum committee too.

**News Update**

*Dale Carpenter*
- WCU has an Interim Provost, Beth Lofquist.
- There has been discussion of a Student Services Area on the 2nd floor. Some people have been approached and asked about moving and everyone has been very cooperative.
- Libby McRae had an article about education in the Asheville Times. Dr. Carpenter highly recommends the article saying it is very well written and has an insightful look on the school system.

**Important Dates**

**Leadership Council Meetings**

Wednesday, June 19, 2013, 9:30 AM   Wednesday, July 17, 2013, 9:30 AM
Wednesday, August 7, 2013, 9:30 AM   Wednesday, August 21, 2013, 9:30 AM
Interim Dean Carpenter adjourned the meeting at approximately 11:00 a.m.