Members Present: Corbin, Grist, Grube, D. Nichols, L. Nickles, Norris, Ray, Rose, Schade, Schallock

The purpose of the special meeting was to (1) vote on the proposed revisions to the PEC By-laws and (2) vote to accept the updated Guidelines, Procedures and Directions for the Comprehensive Portfolio.

Dan reminded those in attendance that the group was small because Council members could cast their vote either via email to him or at this called meeting. The membership changes move administrative members to ex-officio status giving the Council a stronger faculty/school partner voice. Departments will have the flexibility of determining their representative on the Council for their licensure area. He opened the floor for discussion and asked if there were any comments or concerns. Motion and second to accept the changes to Article II: Members and Article V: Meetings sections of the PEC Bylaws. Motion passed. There was also unanimous approval to accept the proposed changes from Council members voting via email.

The proposed Graduate Portfolio takes into account the new professional core themes developed by the Graduate Revisioning Task Force along with the NC Standards for Graduate Teacher Candidates. It is similar to the old one but is smaller and will be easier to manage. Two of the four artifacts are for required electronic evidences and two can be selected by the student. Details will need to be finalized in order for the portfolio to be set up in TaskStream in a user friendly form. The Graduate Revisioning Task Force and the CEAP Assessment Committee have already approved the new portfolio. The PEC needs to have a say and vote and then Dan will take the Graduate Portfolio proposal to Leadership Council for approval of the concept. Dan opened the floor for discussion.

It was noted that it would be helpful for faculty to identify items in courses that would meet the artifact requirement. There were also questions about conducting the portfolio evaluation. Programs will have flexibility to decide if all evaluators will be from the program or from both the program and Professional Education. Dan reminded the group that the state requires candidates to meet all standards and if there are “not met” designations in the portfolio, it will be sent back to the student to be redone and resubmitted to the same evaluators. Dan also said he would pole graduate coordinators for their recommendations. Motion and second to accept the proposed new Guidelines, Procedures and Directions for the Comprehensive Portfolio Demonstrating Achievement of Advanced Competencies: A Requirement for the MAED and MAT in Comprehensive Education. Motion passed. There was also unanimous approval to accept the proposed changes from Council members voting via email.

The Council adjourned at 4:25 p.m.

Respectfully submitted,

Barbara Schade
PEC Secretary