Fall 2009 Final Examination Schedule

1) Common final exams for all sections of the following courses will be administered as indicated:

All Sections of	Exam Date	Exam Time	Location
ACCT 251/252	Saturday, December 12	9:00 a.m.	TBA

2) Final Exam week is as follows:

SATURDAY DECEMBER 12	WEDNESDAY, DECEMBER 16
MONDAY, DECEMBER 14	THURSDAY, DECEMBER 17
TUESDAY, DECEMBER 15	FRIDAY, DECEMBER 18

3) All other final examination classes are as follows:

Class Beginning Time	**Exam Date and Time**
	Monday, December 14
8:00 MWF	8: 30 - 11:00
2:05 TR	12:00 - 2:30
11:15 MWF	3:00 - 5:30
	Tuesday, December 15
9:05 MWF	8:30 - 11:00
11:00 TR	12:00 - 2:30
12:20 MWF	3:00 - 5:30
	Wednesday, December 16
10:10 MWF	8:30 - 11:00
9:30 TR	12:00 - 2:30
1:25 MWF	3:00 - 5:30
	Thursday, December 17
2:30 MWF	8:30 - 11:00
8:00 TR	12:00 - 2:30
12:35 TR	3:00 - 5:30
	Friday, December 18
3:35 MWF	8:30 - 11:00
3:35 TR	12:00 - 2:30
4:00 MWF	8:30 - 11:00
4:00 TR	12:00 - 2:30
4:40 MWF	3:00 - 5:30

Evening Classes	**Exam Date and Time**
5:00 - 7:50 MTWRF	6:00 pm during exam week on the day the class normally meets

Alternate Exam Time: Instructors who teach late afternoon classes, **those that begin after 3:30 pm and end after 6:00 pm,** may elect to use the exam period designated above for evening classes rather than the standard daytime exam period. Instructors who choose to use the alternate exam time must notify the Registrar's Office three weeks prior to the exam date to prevent double booking exam rooms.

Important Notes:
Final exam room schedules can be viewed in R25. If your class is meeting in multiple classrooms you must verify which room was assigned for the exam. Some departments schedule empty classrooms during exam week for group study sessions. Use the R25 Webviewer to confirm your exam time/location.

All final exams are to be administered at their designated times and places during final exam week. Change in time of an examination for an entire class for any reason must be approved by the head of the department, by the dean of the college, the Provost, and the Chancellor.

No student is required to take more than two final exams on any one day. Any student who has three final exams scheduled on one day has the option of taking all three or submitting to the professors a written request for rescheduling. However, a request to have an examination rescheduled must be made in writing at least five days before the examination is scheduled.

Grades for all students are due in the Registrar's Office within 48 hours after the scheduled examination period, but no later than 10:00 a.m. on Monday, December 21, 2009.

8/11/09