

Staff Forum Minutes
January 19, 2000
University Outreach Center
9-11 am

Present: Linda Sutton, Barbara Parris, Bob Orr, Debbie Allison, Chuck Wooten, Tammy Haskett, Mike Duke, Pryde Farmer, John Surber, Dennis Benson, Lisa Scruggs, Traci Haskett, Lynda McNeely, Kathy Wong, John Ritchie, Tom Frazier, Judy Dowell

Absent: Lorri Allison, Peggy Eidson, Marvin Wilkes, Clifton Fisher, Daniel Barrier

Guest: Carolyn Parris, Andy DeGrove, Pamela Buchanan, Roger Turk

Welcome: Bob welcomed our newest member Mike Duke from Food Service. Bob also welcomed our guest.

Minutes: The December minutes were approved.

Information Items: Kathy Wong gave us handouts of the Training Tuesdays report. She encouraged us to attend these sessions and encourage all staff to take advantage of the training. Training Tuesdays will be posted on bulletin boards around campus.

Kathy also gave a report about the Connections Training. The Task Force has had their first meeting. Hopefully, it will only take 2-3 more meetings for them to complete the study.

Old Business: Linda Sutton gave a report about the Town Hall meetings. The SF would like to have more structure at the next Town Hall meeting. To get together and brainstorm and prepare questions to ask during the meeting. It was suggested the Town Hall meetings take place during the breaks, but John Ritchie suggested that we add to the survey that is already going out to all the staff and ask when would be the best time during the year to have Town Hall meetings. Linda said that the Mountain Resource Center and NCCAT would like to present at one of the Town Hall meetings. Kathy Wong volunteered to have offices like these do the Training Tuesdays. Also invite people like the new Athletic Director to SF and to speak at the Town Hall meetings. Dr. Collings will speak at the next Town Hall meeting. The date will be decided after the survey.

Lynda McNeely's Staff Handbook sub-committee is scheduling their first meeting. The members are: Debbie Allison, Dave Cowan, John Surber, Carolina Parris, Peggy Eidson, Tom Frazier, Kathy Wong, Connie Boice, Daniel Barrier, Linda McNeely, Traci Haskett. Kathy Wong will share information and procedures to help the process along.

Tammy Haskett handed out ballots for slate of officers. The new SF officers are Bob Orr, Chair; John Ritchie, Vice Chair and Traci Haskett, Secretary. Tammy charged each new officer with their duties for Staff Forum. Next Tammy handed out ballots for University Advisory Council. The 3 representatives from the staff at large are: Andy DeGrove, Roger Turk and Carolyn Parris. The representative from SF is Linda Sutton.

Barbara Parris talked about the Distribution Tree. She will be sending each member a sign-up list for each building on campus. She encouraged everyone to please sign-up.

The next SF Executive committee meeting is February 2, 10 am at Hunter Library Conference Room 240. The next SF meeting is February 16, 9-11 am at Room 143 University Outreach Center.

Adjournment: 10:25

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