AUDIT A COURSE

A properly registered student may audit a course under the following conditions:

- space is available
- permission has been obtained from the instructor, advisor and head of the department offering the course
- audited course must not add hours in excess of the student's maximum permitted load

An auditor's participation in class activities is optional with the instructor. No credit is earned for auditing. **An audit course does not count toward full-time enrollment**. Notation of an audited class will be made on the student's academic record. Change from audit to credit or from credit to audit is permissible **ONLY** during the regular schedule adjustment period (late registration or drop/add). Fees are assessed at the same rate as a course for credit.

***** A separate form must be completed for each course requesting to audit *****

920_____   Year: 20_____   Semester: ❏ Spring   ❏ Summer   ❏ Fall
   Student ID Number

_____
Last Name   First   Middle

_____   _____   _____   _____   _____
CRN   Course Prefix   Course No.   Course Sect.   Course Title

_____   _____   _____
Advisor (Print Name)   Signature   Date

_____   _____   _____
Instructor (Print Name)   Signature   Date

_____   _____   _____
Department Head (Print Name)   Signature   Date

Note: Upon completion, please submit form to the Office of the Registrar, 206 Killian Annex, for processing.

OFFICE USE ONLY
Processed by:_____ Date:_____